

**Dr.Mahalingam College of Engineering and Technology –
Pollachi 642 003**

Ref: MCET/IQAC/ 151 /LAC/2023-24

Date: 12.07.2023

CIRCULAR

Sub: Re-Constitution of Library Advisory Committee for the year 2023-24-Reg

Ref: Circular No. MCET/IQAC/853/ LAC / 2022-23, Dt. 02.01.2023

With reference to the office circular cited above, the **Library Advisory Committee** is re-constituted with the following members from the academic year 2023-24 until further order.

S.No	Name	Representation
1	Dr.N.Shanmugasundram , AP(SG)/Mech	Convener
2	Dr.M.Pandi, Asso.Prof./CSE	Co- Convener
3	Dr.D.Balamurugan	Librarian
4	Mr.K.Subramanian	Associate Librarian
5	Dr. P.A. Periasamy, Associate Professor/ Chemistry	Member
6	Dr.N.Natarajan, Asso.Prof./Civil	Member
7	Dr.R.S.Venkatesan, AP (SG) /ECE	Member
8	Mr.M.Padmanaban, AP (SS) /Mech	Member
9	Ms.S.Soundariya, AP (SS) /IT	Member
10	Mr.D.Gnanaprakasam, AP/ EEE	Member
11	Mr. R.Ganesh, AP /MCR	Member
12	Ms.D.C. Kiruthikka. AP/ AI&DS	Member
13	Ms.M.Bhagavathi Priya, AP/ CSE (ALML)	Member
14	President of SGS - Student	Member
15	President of Readers Park- Student	Member

Functions:

- To suggest measures for improvement and development of the library resources.
- To advising, developing and monitoring Budget, purchase of books, e-resources, access, working hours, library automation, stock checking and other activities.
- To maintain liaison between Central Library and various departments.
- To suggest measures in improvement in library services.

Meetings:

Minimum one meeting per year. However, the meeting may be scheduled as and when necessary.

Role of Member Secretary:

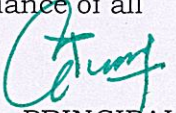
The Member Secretary shall with the approval of the Chairman convene the meeting, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee

To The Staff Members Concerned

Copy to: All HoDs/HoS

Copy to: CHRO, Dean's, IQAC, MCET Office & HR-Office

Copy submitted to the Secretary for kind information


PRINCIPAL
