

Dr. Mahalingam College of Engineering and Technology
Pollachi 642 003

Ref: MCET/IQAC/150/POSH/2023-24

Date: 12.07.2023

CIRCULAR

Sub: Re-Constitution of **Internal Compliance Committee for Prevention of Sexual Harassment of Women** at workplace - Reg.

Ref: 1. Circular No. MCET/IQAC/845/POSH, Dt. 02.01.2023
2. Letter No. 008, POSH/2015 Dt.0511.2015 of the Director, Prevention of Sexual Harassment Cell (POSH), Anna University, Chennai -600025.

With reference to the Office circular stated above, the **Internal compliance committee for Prevention of Sexual Harassment of women** at workplace is reconstituted with the following members for the academic year 2023-2024.

Sl.No	Name and Designation	Nominated as
1	Dr. G. Anupriya, Professor & HoD/CSE	Convener / Presiding Officer
2	Dr. V. K. Sudha, Professor /ECE	Teaching Faculty-Member
3	Dr. L. Meenachi, Assistant Professor (SG)/IT	Teaching Faculty-Member
4	Dr. Shanthi Anand Doctor, Kousalya Medical Center, New Scheme Road, Pollachi 642 001	External Member
5	Ms.S.Santhi Shanmugam, Lab Assistant/ECE	Non-Teaching Faculty-Member
7	Ms. V. Annapoorani, Lab Assistant/CSE	Non-Teaching Faculty-Member
8	Selvi.SJ.Vasna Lija, Roll No: 727621BEE085	Student Representative
9	Selvi. M.Subaranjani, Roll No: 20BCE018	Student Representative
10	Selvi. G.Rithika.G, Roll No: 20BCS041	Student Representative

Functions:

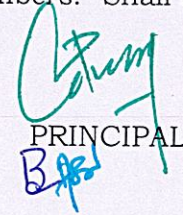
- Publicly notify the provisions against sexual harassment and ensure their wide dissemination.
- Include in web site, display prominently at conspicuous places or Notice boards the penalty and consequences of sexual harassment and make all sections of the institutional community aware of the information on the mechanism put in place for redressal of complaints pertaining to sexual harassment, contact details of members of Internal complaints committee, complaints procedure and so on.
- Act decisively against all gender-based violence perpetrated against employees and students of all sexes.

Meetings:

At least two meetings per year. However, the meeting(s) may be scheduled as and when necessary.

Role of Member Secretary

The Member Secretary shall with the approval of the Principal/Chairperson convene the meeting, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee.


PRINCIPAL

To: The Committee Members Concerned.

Copy to: All HoDs/HoS

Copy to: CHRO, Dean's, IQAC, MCET Office, HR Office, Hostel, Civil, Electrical, ITes ,
Transport and Maintenance Section

Copy submitted to: The Secretary for kind information.