

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003
Internal Quality Assurance Cell

MCET/IQAC/Meeting/2021 – 22/04

Date: 18.04.2022


CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 09.05.2022 at Principal Conference Hall. All the members of the IQAC are requested to attend the meeting at 11.30 am. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. AICTE Approval Process 2022-2023
3. AQAR submission
4. Mock audit for Anna University Affiliation Process – 2022-2023
5. NBA Mock audit for CSE, IT, ECE, EEE & Mechanical departments
6. Any other Matters


Coordinator - IQAC

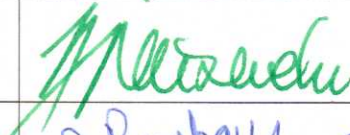
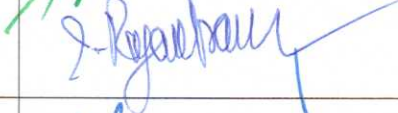

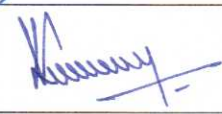
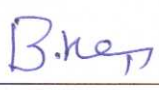
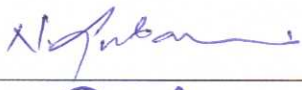

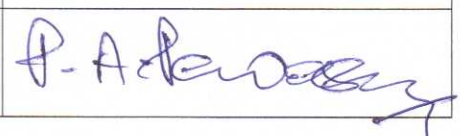

PRINCIPAL

To: The Members concerned
Copy to: IQAC, MCET Office
Copy Submitted to: The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003
Internal Quality Assurance Cell**

IQAC Meeting held on 09.05.2022

Attendance Sheet

S.No	Name	Designation	Signature
1.	Dr. A. Rathinavelu	Principal	
2.	Dr.I.Rajendran	HoD/Mech	
3.	Dr.A.Senthilkumar	HoD/EEE	
4.	Dr.V.Lakshminarayanan	Professor/EEE	
5.	Dr. B. Kannapiran	Professor/ECE	
6.	Dr.N. Suba Rani	ASP /AI&DS	
7.	Mr.S. Krishnakumar	AP(SS)/Civil	
8.	Dr. P.A.Periasamy	Coordinator – IQAC & Member Secretary	

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003
Internal Quality Assurance Cell**

Minutes of IQAC meeting held on 09.05.2022 at Principal Conference Hall at 11.30 am.

Members Present:

<u>Name</u>	<u>Designation</u>
Dr. A. Rathinavelu	- Principal, MCET
Dr. I. Rajendran	- HoD/Mech
Dr. A. Senthil Kumar	- HoD/EEE
Dr. B. Kannapiran	- Professor/ECE
Dr. V. Lakshminarayanan	- Professor/EEE
Dr. N. Suba Rani	- ASP / AI&DS
Mr. S. Krishnakumar	- AP (SS)/Civil
Dr. P.A. Periasamy	- Coordinator-IQAC & Member Secretary

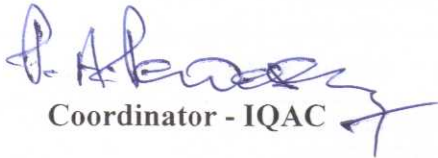
The following points were discussed:

1. Action taken on the minutes of previous meeting held on 09.05.2021

S.No	Points Discussed	Action Taken
a.	Action taken report for the previous meeting	The following activities are completed 1. AICTE Approval 2022-2023 2. NIRF 2022 Submission 3. Anna University affiliation 2022-2023 4. AQAR Submission – 2020-2021
b.	Measures to be taken to prevent Covid-19 inside the campus	Standard Operating Procedure (SOP) prescribed by the state government has been followed.

S.No	Points Discussed	Action Plan	Target Date	Responsibility
2	AICTE Approval Process 2022-2023	IQAC – Coordinator informed that AICTE web portal entry is completed.	29.04.2022	IQAC Team
3	Anna University Affiliation Process – 2022-2023	IQAC – Coordinator informed that Anna University Affiliation process – 2022-2023 web portal entry is completed.	28.04.2022	IQAC Team

S.No	Points Discussed	Action Plan	Target Date	Responsibility
4	AQAR submission	IQAC coordinator informed that the details for AQAR 2020-2021 are submitted in NAAC portal.	24.03.2022	IQAC Team
5	NIRF 2022 process	IQAC Coordinator told that NIRF details submitted in the web portal for NIRF 2022.	15.02.2022	IQAC Team
6	AISHE process	IQAC Coordinator informs that AISHE web portal details were submitted	15.02.2022	IQAC Team
7	Mock Audit for Anna University Affiliation Process – 2022-2023	IQAC Coordinator told that a mock audit is planned on 16.05.2022 regarding Anna University Affiliation Process – 2022-2023	16.05.2022	All department and Section in charges
8	NBA Mock Audit	IQAC Coordinator told that a mock audit is planned on 27.05.2022 and 28.05.2022 regarding NBA	27.05.2022 & 28.05.2022	CSE, IT, ECE, EEE & Mechanical departments
9	Any other Matters	Principal informed that necessary instructions were given to the faculty to follow the Standard Operating Procedure (SOP) prescribed by the state and central governments for the prevention of spread of COVID-19.	Continuous Process	All Stakeholders


 Coordinator - IQAC


 PRINCIPAL

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