

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003
Internal Quality Assurance Cell

MCET/IQAC/Meeting/2021 – 22/01

Date: 4.6.2021

CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 2.07.2021 at Principal Conference Hall. All the members of the IQAC are requested to attend the meeting at 11.30 am. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. Academic year plan for 2021-2022
3. Placement status 2017-2021 Batch
4. R & D Details
5. IQAC Quality initiatives
6. Any other Matters


Coordinator - IQAC

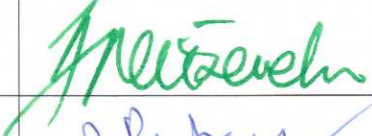


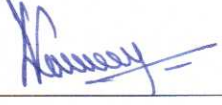
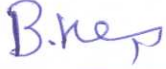
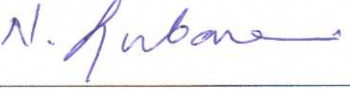

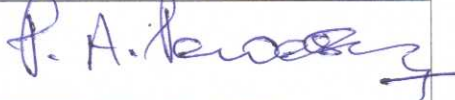

PRINCIPAL

To: The Members concerned
Copy to: IQAC, MCET Office
Copy Submitted to: The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003
Internal Quality Assurance Cell**

IQAC Meeting held on 2.07.2021

Attendance Sheet

S.No	Name	Designation	Signature
1.	Dr. A. Rathinavelu	Principal	
2.	Dr.I.Rajendran	HoD/Mech	
3.	Dr.A.Senthilkumar	HoD/EEE	
4.	Dr.V.Lakshminarayanan	Controller of Examination	
5.	Dr. B. Kannapiran	Professor/ECE	
6.	Dr.N. Suba Rani	AP(SG)/AI&DS	
7.	Mr.S. Krishnakumar	AP/Civil	
8.	Dr. P.A.Periasamy	Coordinator – IQAC & Member Secretary	

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003
Internal Quality Assurance Cell**

Minutes of IQAC meeting held on 2.07.2021 at Principal Conference Hall at 11.30 am.

Members Present:

<u>Name</u>	<u>Designation</u>
Dr. A. Rathinavelu	- Principal, MCET
Dr. I. Rajendran	- HoD/Mech
Dr. A. Senthil Kumar	- HoD/EEE
Dr. B. Kannapiran	- Professor/ECE
Dr. V. Lakshminarayanan	- Controller of Examination
Dr. N. Suba Rani	- AP (SG)/ AI&DS
Mr. S. Krishnakumar	- AP/Civil
Dr. P.A. Periasamy	- Coordinator-IQAC & Member Secretary

The following points were discussed:

1. Action taken on the minutes of previous meeting held on 10.4.2021.

S.No	Points Discussed	Action Taken
a.	Action taken report for the previous meeting	The following activities are completed 1. UGC PARAMARSH Scheme. 2. NIRF 2021 3. Anna university affiliation 4. AICTE Approval 5. AQAR Submission
b.	Measures to be taken to prevent Covid-19 inside the campus	Standard Operating Procedure (SOP) prescribed by the state government has been followed.

S.No	Points Discussed	Action Plan	Target Date	Responsibility
2.	Academic year plan for 2021-2022	IQAC – Coordinator presented the academic year plan of the various academic department and service sections. Principal suggested that the monthly review will be conducted by IQAC, so that the targets are to be achieved as per the plan.	Review on 4 th week of every month	IQAC Team
3.	Placement status 2017-2021 Batch	IQAC Coordinator presented placement status of 2017-2021 Batch. Principal suggested that more training programmes may be arranged to students and the strategies following CPG to improve the placement.	Continuous Process	Head - CPG
4.	R & D Activities Details	IQAC Coordinator presented R & D Activities of 2020-2021. Principal suggested that the monthly review will be conducted by R & D Head, so that the targets are to be achieved as per the plan.	Continuous Process	Head – R & D
5.	IQAC Quality initiatives	IQAC Coordinator presented quality initiatives of 2020 - 2021. Principal suggested that the monthly review will be conducted by Head of the IQAC, so that the targets are to be achieved as per the plan.	Continuous Process	IQAC Team
6.	Any other Matters	Principal informed that necessary instructions were given to the faculty to follow the Standard Operating Procedure (SOP) prescribed by the state and central governments for the prevention of spread of COVID-19.	Continuous Process	All Stakeholders


Coordinator - IQAC


PRINCIPAL

To: The Members concerned
Copy to: IQAC, MCET Office
Copy Submitted to: The Secretary