

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2020 – 21/04

Date: 2.4.2021

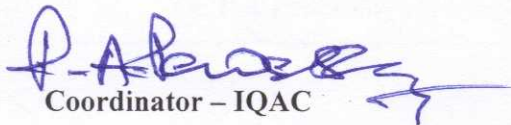
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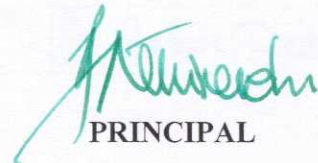
Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 10.4.2021 at Principal's Conference Hall. All the members of the IQAC are requested to attend the meeting at 11.30 am. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. Action taken for the academic year plan for the AY 2020-21.
3. Anna University Affiliation Process 2021-22
4. AICTE Approval Process 2021-22
5. NBA Accreditation for IT department.
6. Any other matters


Coordinator – IQAC


PRINCIPAL

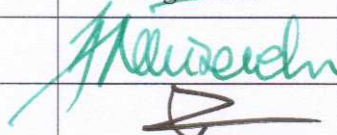

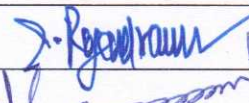
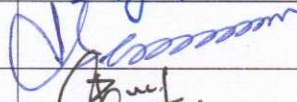
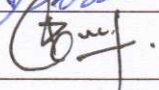
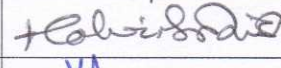
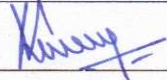

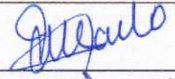
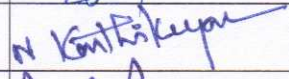

To: The Members concerned
Copy to: IQAC, MCET Office
Copy Submitted to: The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting held on 10.4.2021

Attendance Sheet

S.No	Name	Designation	Signature
1.	Dr. A. Rathinavelu	Principal	
2.	Mr.R.Manivannan	Principal, NPTC	
3.	Dr.I.Rajendran	HoD/Mech	
4.	Dr. A. Senthil Kumar	HoD/EEE	
5.	Dr.P.Govindasamy	HoD/Production	
6.	Dr.Calvin S. King	Head-OBE	
7.	Dr.V.Lakshminarayanan	Controller of Examination	
8.	Dr.K.Vijayakumar	HoD /EIE	
9.	Ms.L.Meenachi	AP(SS)/IT	
10.	Mr.N.Karthikeyan	AP/Physics	
11.	Dr. P.A.Periasamy	Coordinator – IQAC	

**Dr. Mahalingam College of Engineering and Technology,
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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 10.4.2021 at Principal's Conference Hall at 11.30 am.

Members Present:

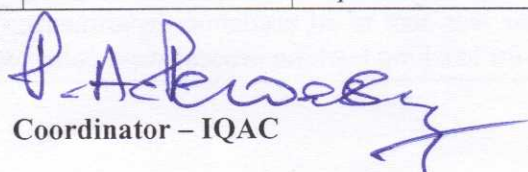
<u>Name</u>	<u>Designation</u>
Dr. A. Rathinavelu	- Principal, MCET
Mr.R.Manivannan	- Principal, NPTC
Dr.I.Rajendran	- HoD/Mech
Dr. A. Senthil Kumar	- HoD/EEE
Dr.P.Govindasamy	- HoD/Production
Dr.Calvin S. King	- Head-OBE
Dr.K.Vijayakumar	- HoD /EIE
Dr.V.Lakshminarayanan	- Controller of Examinations
Ms.L.Meenachi	- AP(SS)/IT
Mr.N.Karthikeyan	- AP/Physics
Dr. P.A.Periasamy	- Coordinator-IQAC

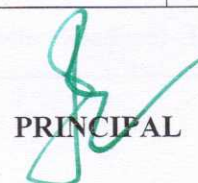
The following points were discussed:

1. Coordinator – IQAC explained the action taken report of the previous IQAC meeting held on 29.1.2021.

S.No	Points Discussed	Action Taken
a.	Re-opening of college for PG students and III year UG students	Lab classes and doubt clearing sessions were conducted for PG students and III year UG students. The guidelines prescribed by the Government were strictly followed.
b.	NIRF 2021	The details for NIRF 2021 was successfully submitted
c.	NITTT	It was instructed to all HoDs that the faculty members who have less than 5 years of teaching experience are requested to complete the modules. The process is going on.
d.	E-feedback collection process	The circular was sent to all academic departments. The feedbacks for teaching learning process were collected.

S.No	Points Discussed	Action Plan	Target Date	Responsibility
2.	Action taken for the academic year plan for the AY 2020-21.	<p>Dr.P.A.Periasamy presented the action taken report of the academic year plan for the ODD semester of AY 2020-21. Many activities are not completed due to Covid-19 lock down.</p> <p>He also informed that the action taken report of Academic Year plan for the EVEN semester will be presented during next meeting.</p> <p>Principal suggested that meetings mentioned in the academic year plan shall be conducted through virtual mode</p>	As per the academic year plan	All HoDs and faculty members & IQAC team
3.	Anna University Affiliation Process 2021-22	Dr.P.A.Periasamy informed that the details were submitted to Anna university for the affiliation process and waiting for the inspection team visit	End of April 2021	IQAC team
4.	AICTE Approval Process 2021-22	MCET submitted the required details through AICTE portal for the extension of approval for the AY 2021-22. Application report and EoA report will be generated through AICTE portal shortly.	End of April 2021	IQAC
5.	NBA Accreditation for IT department.	<p>Self Assessment Report was submitted by the department of IT through NBA portal for Tier-I Accreditation during January 2020. The peer team visit was cancelled due to Corona lock down.</p> <p>It was decided to send a reminder mail through NBA portal regarding the Peer Team Visit</p>	15.4.2021	HoD-IT & IQAC team.
6.	Any other Matters	<p>Principal informed that biometric attendance system based on face recognition was installed inside the campus.</p> <p>Covid-19 prevention measures prescribed by the central and state governments were implemented inside the campus.</p>	Routine Process	All teaching and non-teaching staff and students


Coordinator - IQAC


PRINCIPAL

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