

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2019 – 20/04

Date: 3.6.2020

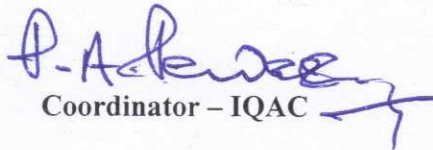
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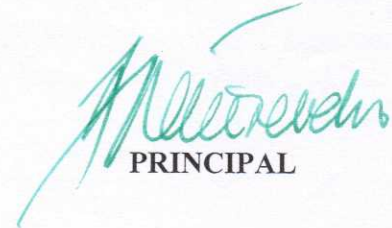
Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 17.6.2020 at Principal's Conference Hall. All the members of the IQAC are requested to attend the meeting at 11 am. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. Measures to be taken to present Covid-19 inside the campus
3. Action taken for the academic year plan for EVEN semester 2019-20
4. NBA Extension for 3 departments
5. Students admission for the AY 2020-21
6. UGC PARAMARSH Scheme.
7. Any other matters


Coordinator – IQAC


PRINCIPAL

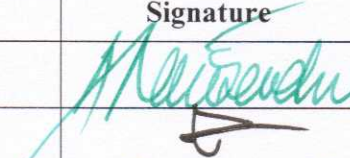

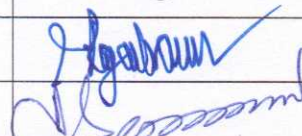
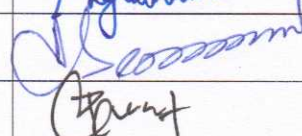
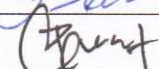
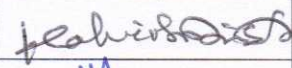
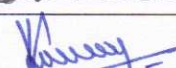

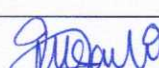
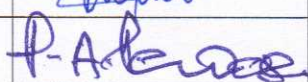
To: The Members concerned
Copy to: IQAC, MCET Office
Copy Submitted to: The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting held on 17.6.2020

Attendance Sheet

S.No	Name	Designation	Signature
1.	Dr.A.Rathinavelu	Principal	
2.	Mr.R.Manivannan	Principal, NPTC	
3.	Dr.I.Rajendran	HoD/Mech	
4.	Dr. A. Senthil Kumar	HoD/EEE	
5.	Dr.P.Govindasamy	HoD/Production	
6.	Dr.Calvin S. King	Head-OBE	
7.	Dr.V.Lakshminarayanan	Controller of Examination	
8.	Dr.K.Vijayakumar	HoD /EIE	
9.	Ms.L.Meenachi	AP(SS)/IT	
10.	Dr. P.A.Periasamy	Coordinator - IQAC	

**Dr. Mahalingam College of Engineering and Technology,
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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 17.6.2020 at Principal's Conference Hall at 11 am.

Members Present:

<u>Name</u>	<u>Designation</u>
Dr. A. Rathinavelu	- Principal, MCET
Mr.R.Manivannan	- Principal, NPTC
Dr.I.Rajendran	- HoD/Mech
Dr. A. Senthil Kumar	- HoD/EEE
Dr.P.Govindasamy	- HoD/Production
Dr.Calvin S. King	- Head-OBE
Dr.K.Vijayakumar	- HoD /EIE
Dr.V.Lakshminarayanan	- Controller of Examinations
Ms.L.Meenachi	- AP(SS)/IT
Dr. P.A.Periasamy	- Coordinator-IQAC

The following points were discussed:

1. Coordinator – IQAC explained the action taken report of the previous IQAC meeting held on 22.1.2020.

S.No	Points Discussed	Action Taken
a.	Action taken for the academic year plan for ODD semester 2019-20	The follow-up process is going on
b.	Extension activities by the academic departments	All HoDs are instructed to plan possible extension activities through their department concerned
c.	Placement activities	Around 450 students were placed as on 30.4.2020. Necessary steps are taken to achieve placement for all eligible students

S.No	Points Discussed	Action Plan	Target Date	Responsibility
2.	Measures to be taken to prevent Covid-19 inside the campus	Secretary informed that guidelines issued by the both central and state governments are to be followed to prevent the spread of COVID-19 inside the campus.	Continuous Process	All faculty, staff and students
3.	Action taken for the academic year plan for EVEN semester 2019-20	Dr.P.A.Periasamy, IQAC Coordinator presented action taken for the academic year plan for the EVEN semester of the academic year 2019-20. Principal instructed IQAC Coordinator to follow up the process through IQAC team.	Last week of July 2020	IQAC team
4.	NBA Extension for 3 departments	Principal conveyed the information that NBA provided 3 years of extension of accreditation for the departments of Automobile, Civil and E&I. i.e., upto 2023	-	-
5.	Students admission for the Academic Year 2020-21	The students' admission status for past three academic years was discussed. Secretary informed the team that more focus should be given to expose the facilities available inside the campus to the student community.	Continuous Process	Principal and All HoDs
6.	UGC PARAMARSH Scheme	Principal informed that UGC identified MCET as one of the mentor institutions under PARAMARSH Scheme and sanctioned Rs.30 lakhs to implement the scheme. MCET received Rs.15 Lakhs as first instalment on first week of March 2020.	Last week of September 2020	Principal and IQAC Coordinator
7.	Any other Matters	Principal appreciated the efforts made by IQAC team for the submission of details for CAPEGEMINI ranking process which was coordinated by Head-CPG	-	-


Coordinator - IQAC


PRINCIPAL

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