

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2014-15/02

Date: 3.11.2014

CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) (Internal) meeting is arranged on 5th November 2014 at Secretary's Conference Hall. The following members of the IQAC are requested to attend the meeting at 3:00 pm. The points to be discussed in the meeting are as follows:

Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr.RangaPalaniswamy	- Director (Student Affairs)
Dr. M. Ramakrishnan	- Principal
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC
Dr.A.Senthil Kumar	- HOD/EEE
Dr.S.Ramakrishnan	- HoD/IT

AGENDA:

1. Action taken of the previous meeting minutes
2. Pedagogy for effective use of ICT
3. MNRE Sponsored National Seminar on “Advanced Microgrids Using Hybrid Renewable Energy Sources”
4. Extension activities
5. Two Week ISTE Main Workshop on Control Systems
6. Staff welfare programme through ISTE staff chapter.
7. Workshop for technical staffs and lab assistants
8. Workshop on Industrial Automation Technologies
9. Students Workshop through Mission10X
10. Any other matters



Coordinator – IQAC



PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 5th November 2014 at Secretary's Conference Hall at 3:00 pm

Members Present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr.RangaPalaniswamy	- Director (Student Affairs)
Dr. M. Ramakrishnan	- Principal
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC
Dr.A.Senthil Kumar	- HOD/EEE
Dr.S.Ramakrishnan	- HoD/IT

The following points were discussed:

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken of the previous meeting minutes	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 26 th July 2014.	-	-
2	Pedagogy for effective use of ICT	Vice Principal informed about the Two weeks ISTE Short Term Training Programme (STTP) on Pedagogy for Effective use of ICT in Engineering Education (MHRD IITB).	January 2014	IITB-MCET Coordinator

3	MNRE Sponsored National Seminar on “Advanced Microgrids Using Hybrid Renewable Energy Sources”	HoD-EEE informed about the MNRE Sponsored National Seminar on “Advanced Microgrids Using Hybrid Renewable Energy Sources” which is scheduled on 21 st Nov ’14.	21 st & 22 nd November 2014.	EEE
4	Extension activities	Coordinator-IQAC requested the HoD-EEE to conduct Energy Conservation Practices workshop to outsiders.	Before Dec ‘14	HoD-EEE
5	Two Week ISTE Main Workshop on Control Systems	Vice Principal informed about the two week ISTE Main Workshop on Control Systems scheduled during 02.12.2014 to 12.12.2014 at MCET-IITB Remote Center sponsored by National Mission on Education through ICT (MHRD, Govt. of India), IIT Karagpur.	02.12.2014 to 12.12.2014	IITB-MCET Coordinator
6	Staff welfare programme through ISTE staff chapter.	Coordinator-IQAC proposed to conduct the Staff welfare programme on “Drugless Therapy” by ISTE-MCET Staff Chapter.	Dec 2014.	ISTE-MCET Staff chapter
7	Workshop for technical staffs and lab assistants	Coordinator-IQAC proposed to conduct a workshop for Technical staffs and lab assistants on Implementation of DSpace in Institution.	Dec 2014.	FDC
8	Workshop on Industrial Automation Technologies	Coordinator-IQAC proposed to conduct a workshop on Industrial Automation Technologies by Bosch Centre, MCET.	Before Dec ‘14	HoD-Mech.

9	Students Workshop through Mission10X	Vice Principal informed about the Engineering Students Workshop through Mission10X by Wipro, Bangalore scheduled on 06.01.2015 & 07.01.2015.	06.01.2015 & 07.01.2015.	CSE
10	Any other matters	HoD-IT informed about the participation of L/CPL V.Roopaa, BTech, III Yr (IT) in SSB Screening - Course (Girls) at Officers Training Academy, Gwalior from 17- 26 Nov 2014.		



Coordinator – IQAC



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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 5th November 2014 at Secretary's Conference Hall at 3:00 pm

ACTION TAKEN REPORT

S.No	Action Plan	Action Taken
1	Pedagogy for effective use of ICT	Two weeks ISTE Short Term Training Programme (STTP) on Pedagogy for Effective use of ICT in Engineering Education (MHRD IITB) is conducted in two parts. i) Face to Face interaction at Remote Center was conducted during 5th - 7th January 2015 and 19th - 21st January 2015. ii) 05.01.2015 to 07.01.2015 & 19.01.2015 to 21.01.2015 (Through A-View). Offline Assignment between Jan 8-18 and 22-31.18 internal staff members benefitted.
2	MNRE Sponsored National Seminar on "Advanced Microgrids Using Hybrid Renewable Energy Sources"	The MNRE Sponsored National Seminar on "Advanced Microgrids Using Hybrid Renewable Energy Sources" was organized by Department of EEE on 21 st & 22 nd November 2014. 44 participants (35 participants from other Engineering colleges and 09 internal participants) benefitted.
3	Extension activities	EEE department conducted Energy Conservation Practices workshop at Udumalpet, TANGEDCO on 18.12.2014. Around 100 persons benefitted.

4	Two Week ISTE Main Workshop on Control Systems	Two Week ISTE Main Workshop on Control Systems was organized at MCET-IITB Remote Center sponsored by National Mission on Education through ICT (MHRD, Govt. of India), IIT Karagpur from 02.12.2014 to 12.12.2014. 23 faculty members benefitted.
5	Staff welfare programme through ISTE staff chapter.	Staff welfare programme on “Drugless Therapy” was organized by ISTE-MCET Staff Chapter on 31.12.2014. 104 internal staff members benefitted.
6	Workshop for technical staffs and lab assistants	Workshop for Technical staffs and lab assistants on “Implementation of DSpace in Institution” by Mr.S.Baskar, CEO and Mr.K.Babu, Assistant Manager, Linuxpert System, Chennai was conducted on 13.12.2014. 53 external and 15 internal staff members benefitted.
7	Workshop on Industrial Automation Technologies	Two days workshop on Industrial Automation Technologies (IAT-2K15) was organized at Bosch Centre, MCET on 08.01.2015 and 09.01.2015. 20 staff and research scholars benefitted.
8	Students Workshop through Mission10X	Engineering Students Workshop through Mission10X by Mr.BhuvanSundarHarnath, Wipro, Bangalore was conducted on 06.01.2015 & 07.01.2015. 30 students benefitted.



Coordinator – IQAC



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