

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2013-14/04

Date: 17.10.2013

Circular

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) (Internal Members) meeting is arranged at 05:00 pm on 19th October 2013 at Principal's Conference Hall. The following members are requested to attend the meeting.

Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr. Ranga Palaniswamy	- Principal
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC

Agenda

- 1) Action taken of the previous meeting minutes
- 2) AQAR 2013-14
- 3) Entrepreneurship workshop to students
- 4) Students Feedback
- 5) Any other matters


Coordinator – IQAC



PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell


Minutes of IQAC meeting held at 05:00 pm on 19th October 2013 at Principal's Conf. Hall

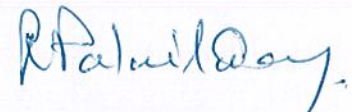
Members Present:

The following members were present:

Name	Designation
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr. Ranga Palaniswamy	- Principal
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken of the previous meeting minutes	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 27.09.2013	-	-
2	AQAR 2013-14	The Annual Quality Assurance Report (AQAR) final draft copy was approved by the members of IQAC and few corrections were suggested by the members.	November 2013	IQAC
3	Entrepreneurship workshop to students.	It was planned to organise an entrepreneurial workshop in Agri. The resource person names were discussed.	Second week of November 2013	EDC
4	Students feedback	The members requested the coordinator of IQAC to collect the students feedback one week before the last working day of odd semester 2013-14	One week before the last working day	IQAC


Coordinator - IQAC


PRINCIPAL

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File: IQAC Office

Copy Submitted to: The Principal, The Directors, The Secretary

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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held at 04:00 pm on 19th October 2013

ACTION TAKEN REPORT

S.No	Action Plan	Action Taken
1	AQAR 2013-14	The Annual Quality Assurance Report (AQAR) final draft copy was approved by the members of IQAC and few corrections were suggested by the members.
2	Entrepreneurship workshop to students	Workshop on "Opportunities in Agri Entrepreneurship" by Mr.Venkat, Founder & Director, E-Farm, Chennai was conducted by EDC-MCET on 12 th November 2013. Guest Lecture on "Entrepreneurship for Young Engineers" by Mr.Gowtham Kuppusamy, Managing Director, Sri Kumaran Coir Industries, Pollachi was organised by EDC-MCET on 19 th November 2013.
3	Students feedback	Coordinator of IQAC initiated the process to collect the students feedback of odd semester 2013-14


Coordinator – IQAC


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