

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2013-14/06

Date: 2.12.2013

Circular

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged at 11:00 am on 5th December 2013 at Secretary's Conference Hall. The members of IQAC composition are requested to attend the meeting.

Agenda

- 1) Action taken report of previous meeting
- 2) Establishment of MCET SIEMENS - Centre for Digital Manufacturing
- 3) Establishment of MCET-TUV Centre for Advanced Training (Automotive Technology)
- 4) Workshop on "Signals and Systems"
- 5) National Level Technical Symposium for students
- 6) Analysis of Students Feedback
- 7) Academic Audit
- 8) Security measures in CoE office
- 9) Student facilities and support services
- 10) Any other matters



Coordinator – IQAC



PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

Minutes of IQAC meeting held at 11:00 am on 5th December 2013 at Secretary's Conference Hall, MCET.

Members Present:

The following members were present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr.RangaPalaniswamy	- Director (Student Affairs)
Dr.M.Ramakrishnan	- Principal, MCET
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC
Mr.KovaiChelvan	- Sr. Vice President(HR), TVS Motors, Harita, Hosur
Mr. P. Prabakaran	- Consultant,Quality Audit & Performance, Coimbatore
Mr.SreehariParameswaran	- Alumni – B.E. CSE (1998-2002), Tech. Manager, CTS, Cbe.
Mr. J. Sekar	- Parent, F/o S. Birundhaa, (12MCA009)
Dr.R. Sudhakar	- HOD/ECE
Dr.I.Rajendran	- HoD/Mech
Mr. A. Senthil Kumar	- Lecturer, IQAC
Mr. K.K. Anand Kumar	- B.E. EEE Final year
Ms. S. Niveditha	- B.E. CSE Third year

The following points were discussed.

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken report of previous meeting	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 23.11.2013	-	-

2	Establishment of MCET SIEMENS - Centre for Digital Manufacturing	<p>The establishment of MCET SIEMENS – A Centre of Excellence was discussed. It was decided to invite Prof. H. Devaraj, Vice-Chairman, UGC, New Delhi for inauguration of the same. The software installed in the centre were decided such as PLM software like solid EDGE, NX, CAD/CAM/CAE, Team centre, Tecnomatix</p> <p>Usage of the centre for training students, practising engineers and taking up industrial projects were also analysed and discussed.</p>	3rd January 2014	Mechanical Dept.
3	Establishment of MCET-TUV Centre for Advanced Training (Automotive Technology)	Establishment of MCET-TUV Automobile Training centre was discussed. The centre will have advanced software from Lucas Nuelle, Germany. The centre is being used for training students and industry personnel.	8 th January	Automobile Dept
4	Workshop on “Signals and Systems”	IITB sponsored two weeks ISTE workshop on “Signals and Systems” under the NMEICT, MHRD, New Delhi was discussed.	2 nd January to 12 th January 2014	ECE Dept.

5	National Level Technical Symposium for students	A national level techno hunt under the name of “UDDESHAH 2014” was discussed. Dissemination of information among students, quality of paper received, technical events, expenses were discussed. Received suggestions from external invitees. Chief guest for the function also discussed.	Third week of February 2014	SGS Team
6	Analysis of Students Feedback	Collecting Students feedback for the odd semester 2013-14 for faculty who are handling subjects and method of analysing the feedback was discussed. Minimum 75% of the score will be obtained by the faculty and this should be communicated in the HoDs meeting for faculty information. An online tool will be prepared for receiving feedback from students, alumni, parent and employers.	Before the end of semester	IQAC
7	Academic Audit	Academic audit for odd semester will be conducted during February 2014. A detailed audit information will be passed to all departments. It was decided to conduct external audit.	February 2014	IQAC
8	Security measures in CoE office	Installation of security components in addition to the existing components, proper monitoring and reducing paperless works in exam system were discussed.	Routine activities	COE

9	Student facilities and support services	Additional Canteen facilities, Additional beds in campus Hospital, increasing Tutorial rooms in C Block, Hostel facilities and feedbacks from hostel students were discussed.	Before the next academic year 2014-15	Secretary
10	Any other matters	Students Placement in various companies, admitting students in Management quota based on minimum cut off mark criteria were discussed.	Academic year 2014-15	CPG & Admission Team



Coordinator – IQAC



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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held at 04:00 pm on 5th December 2013

ACTION TAKEN REPORT

S.No	Action Plan	Action Taken
1	MCET SIEMENS - Centre for Digital Manufacturing	MCET SIEMENS – A Centre of Excellence was inaugurated on 3 rd January 2014. Dr. M. Manickam, Chairman, MCET presided over the function. Prof. H. Devaraj, Vice-Chairman, UGC, New Delhi was the Chief Guest and inaugurated the centre. Mr. Murali Lakshminarasimhan, Director - Technical, Siemens-Industry Software India (P) Ltd., felicitated the function. The centre has advanced PLM software like solid EDGE, NX, CAD/CAM/CAE, Team centre, Tecnomatix that are used for training students, practising engineers and taking up industrial projects.
2	MCET-TUV Centre for Advanced Training (Automotive Technology)	MCET-TUV Automobile Training centre was inaugurated on 8 th January 2014. Dr. M. Manickam, Chairman, MCET presided over the function. Mr. Manish Mishra, Head-Customer Support, FIAT India Ltd. inaugurated the centre. Felicitations were given by Mr. A. Gopal, Managing Director, JEEP Clinic, Coimbatore, Mr. Timothy Miller, General Manager, TUV Rheinland (India) Pvt. Ltd., MR. N. Balasubramanian, Lead Trainer, ASDC – Automotive Skill Development Council, New Delhi and Mr. M. Hariharasudhan, Correspondent, MCET. Also the centre has advanced software specially obtained from Lucas Nuelle, Germany. The centre is being used for training students and industry personnel.

3	ISTE workshop on “Signals and Systems”	IITB sponsored two weeks ISTE workshop on “Signals and Systems” under the NMEICT, MHRD, New Delhi was conducted by Mr.Vikram M. Gadre, Mr.Somnath Sengupta and Mr. Deepak B. Phatak, IIT Kharagpur by the department of ECE from 2 nd January to 12 th January 2014. 28 faculty members participated in the workshop.
4	National Level Technical Symposium for students	“UDDESHAH 2014” – a national level techno hunt is scheduled on 20 th , 21 st and 22 nd February 2014. Mr. K. Purushothaman, Senior Director, NASSCOM will be the Chief Guest and Mr.M. Selvakumar, CEO will be the Guest of Honour. Various technical events including paper presentation on various topics were discussed in the HoDs meeting.
5	Analysis of Students Feedback	Students feedback for the odd semester 2013-14 was received.
6	Academic Audit	Academic audit for odd semester will be conducted during February 2014. Audit information were passed to all departments.
7	Security measures in CoE office	Necessary steps were taken by the Exam cell.
8	Student facilities and support services	Instruction was given by Secretary for creating additional Canteen facilities, Additional beds in campus Hospital, increasing Tutorial rooms in C Block to the Civil Maintenance team.
9	Any other matters	CPG meeting was conducted and placement activities was analysed.



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