

**Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003**

**Internal Quality Assurance Cell**

MCET/IQAC/Meeting/2012-13/01

Date: 09.07.2012

**CIRCULAR**

**Sub: IQAC Meeting – Intimation to the Members of IQAC**

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The first meeting of the Internal Quality Assurance Cell (IQAC) is arranged at 4 pm on 12<sup>th</sup> July 2012 at Secretary's Conference Hall. The following persons are requested to attend the meeting. Secretary, NIA will conduct the meeting.

- 1) Dr. S. Vijayarangan - Director (Academic)
- 2) Dr.Ranga Palaniswamy - Director (Student Affairs)
- 3) Dr. S. Chenthur Pandian - Principal
- 4) Dr. A. Rathinavelu - Prof. & Head, CSE & TPO, MCET
- 5) Mr. A. Srinivasan - Coordinator - IQAC

The points to be discussed in the meeting are as follows:

**AGENDA:**

1. Roles and Responsibilities of IQAC
2. NAAC inspection
3. Research on Green Energy and Environment
4. Enhancing quality in research activities through international exposure
5. Any other matters



**Coordinator – IQAC**



**PRINCIPAL**

To: The Members concerned through E-mail  
Copy to: IQAC, MCET Office  
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,  
Pollachi 642 003**

**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of IQAC meeting held on 12<sup>th</sup> July 2012 at Secretary's Conference Hall  
at 4:00 pm**

Members Present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr. Ranga Palaniswamy	- Director (Student Affairs)
Dr. S. Chenthur Pandian	- Principal
Dr. A. Rathinavelu	- Prof. & Head, CSE & TPO
Mr. A. Srinivasan	- Coordinator - IQAC

The following points were discussed:

S. No	Points Discussed	Action Plan	Target Date	Responsibility
1	Roles Responsibilities of IQAC	<p>Secretary explained the roles and responsibilities of Internal Quality Assurance Cell. He informed the various functions of the IQAC – Coordinator and the faculty who is nominated in IQAC.</p> <p>He requested the IQAC – MCET to follow the guidelines prescribed in NAAC for functioning of IQAC in institution.</p> <p>He requested to concentrate in the following areas:</p> <ul style="list-style-type: none"> <li>• Quality in teaching-learning process</li> </ul>	Routine activities	Coordinator IQAC

		<ul style="list-style-type: none"> <li>• Innovative practices in autonomous system</li> <li>• Outcome based education</li> <li>• Orientation and career advancement programme for the students</li> <li>• Directing the academic departments and sections for conducting quality related guest lectures, seminars, workshops, conference, STTP, FDP, symposium and follow-up of the same.</li> <li>• Report submission to Anna University Affiliation, AICTE extension, UGC, NAAC, NBA etc.</li> </ul> <p>In order to review the activities of IQAC, a composition of IQAC will be formed. This will meet frequently to discuss the various functions of teaching learning process, staff and students development activities, career and placement related activities, infrastructure required for student support services, conducting feedback from stakeholders, review of academic activities through academic audit etc.</p>		
2	Peer team visit from NAAC	Principal informed the visit of NAAC expert team for accreditation. The team will be expected during October or November 2012. He requested Coordinator IQAC for taking necessary steps for accreditation.	Within Oct 2012	Coordinator IQAC & Principal

3	Ideation 2012	Dr. A. Rathinavelu, HoD-CSE informed the technical event “Ideation 2012” scheduled to be conducted by the department of CSE, IT and CA on 12 <sup>th</sup> October 2012.	12 <sup>th</sup> October 2012	IT Stream
4	Two-day seminar cum exhibition on “Green Energy Technologies”	Secretary informed about organizing two-day seminar cum exhibition on “green Energy Technologies” from 5 <sup>th</sup> to 6 <sup>th</sup> October 2012 by EEE dept. Around 20 companies are expected to display their products in the exhibition. Solar plant will also be inaugurated during the above seminar. He instructed the Principal to invite all students from schools and colleges around the region, farmers, public for the exhibition. IQAC will also coordinate the same.		
5	Research on Green Energy and Environment	Secretary informed the creation of MCET-Centre for research on Green Energy and Environment to create awareness on renewable energy technologies. A grid connected solar power plant will be installed with a capacity of 10.12 kWp in the college premises and also biogas plant at Girls hostel. IQAC will assist and review the activities.	October 2012	EEE Dept.
6	Enhancing quality in research activities through international exposure	Four faculty members of MCET were identified to attend the Canada-India Summit on “Energy and the Environment” during 15-19 October 2012 in Cape Breton University, Canada.	15-19 October 2012	Director (SA) & Civil dept.

	Enhancing quality in research activities through international exposure	The signing of MoU with Northumbria University, UK for collaborative partnership was discussed in the meeting.	Before the end of Oct '12	Principal
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4:00 pm**

**ACTION TAKEN REPORT**

S.No	Action Plan	Action Taken
1	Roles Responsibilities of IQAC	Various roles and responsibilities of IQAC was informed to all stakeholders through college website, students handbook, students and staff meeting etc.
2	Peer team visit from NAAC	Coordinator IQAC identified the works to be done for NAAC and NBA accreditation. Principal nominated faculty in-charges for various activities of accreditation.
3	Ideation 2012	Ideation 2012 – At technical event was conducted by the department of CSE, IT and CA on 12 <sup>th</sup> October 2012. The event was started by Mr. Phani Kondepudi, Director of Academic program, Microsoft. He informed that the best two teams registered for the Imagine cup-13 will be provided with the mentorship by Microsoft Innovation Centre.
4	Two-day seminar cum exhibition on “Green Energy Technologies”	A two-day seminar cum exhibition on “green Energy Technologies” was organized from 5 <sup>th</sup> to 6 <sup>th</sup> October 2012 by EEE dept. About 18 companies displayed their products in the exhibition. Solar plant was inaugurated by Mr. K. Devarajan, Director of School Education, Tamilnadu. Totally 3924 participants including students from various schools and colleges in and around Pollachi, farmers, teachers and public benefitted out of this programme.

5	Research on Green Energy and Environment	MCET-Centre for research on Green Energy and Environment was established to create awareness on renewable energy technologies. A grid connected solar power plant was installed with a capacity of 10.12 kWp in the college premises on October 2012. A biogas plant was also installed in the Girls' hostel on August 2012. MCET has also established research collaboration with Centre for Sustainable Energy and Environment, Cape Breton University, Canada.
6	Enhancing quality in research activities through international exposure	<p>Four faculty members of MCET were identified to attend the Canada-India Summit on "Energy and the Environment" during 15-19 October 2012. In Cape Breton University, Canada.</p> <p>MCET signed an MoU with Northumbria University , UK. This collaborative partnership helps for faculty exchange, student exchange program, joint research possibilities on renewable energy and dual degree program on engineering streams.</p>



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