Dr. MAHALINGAM COLLEGE OF ENGINEERING AND TECHNOLOGY, POLLACHI – 642003

(AN AUTONOMOUS INSTITUTION)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

29.09.2018

MCET/ COE OFFICE/ ODD SEM 18-19/ CIRCULAR/ 22

CIRCULAR

Sub: Cycle Test I & II Schedule for Practical Courses of I, II, III & IV year UG Programmes – Reg.

Ref: Circular No. MCET/PO/2017--It is informed that the Cycle/Ass. Scheme dated 04.08.2017.

Cycle Test 2 for **Practical Courses, PS Courses & OCC** of **II, III & IV Year** B.E./B.Tech. Students and **Cycle Test 1** for **Practical Courses (Laboratory Courses only)** **I Year** B.E./B.Tech. Students to be scheduled as below.

YEAR	IV YEAR	III YEAR	II YEAR	I YEAR
Slot for Cycle Test	15.10.2018 to 17.10.2018 (Cycle Test 2)	22.10.2018 to 25.10.2018 (Cycle Test 2)	22.10.2018 to 25.10.2018 (Cycle Test 2)	08.11.2018 to 10.11.2018 (Cycle Test 1)

In this regard, Programme Coordinators and ECC are requested to coordinate with all the academic departments to prepare the Cycle Test slot and conduct the Test. The attendance sheet for the test will be available in MCETedu in examiner 1 login, also the examiners are requested to enter the test marks in MCETedu on end date of the respective examination. The examiners are requested to collect the answer books with cover at COE office.

The following are to be submitted to COE office on the day of examination by the examiners.

1. Original attendance sheet.
2. Answer book cover with question paper.
3. Hard copy of original Mark statement.

The Exam Cell Coordinators are requested to coordinate with COE office for the conduction of Cycle Test for Practical Courses. The last date for submission of practical slot (downloaded from MCETedu) to CoE office for **II, III & IV Year** is **10.10.2018** and for **I Year** is **10.10.2018.**

Note : ECC are requested to conduct the compensation test for cycle test after completion of cycle test 2 for II, III & IV year UG students.

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PRINCIPAL

To: All HoDs

Copy to: OBE Team, MCETedu Team

Copy submitted to: The Director (SA), The Secretary (for Kind information)