

#### 6.4.1: Institution conducts internal and external financial audits regularly

Institution conducts Internal and external Audit on a regular basis. The Institution has established a mechanism for conducting Internal and External audits on the financial transactions every year to ensure Financial Compliance. Internal Auditing is an Independent, Objective assurance and Consulting activity designed to add value and improve an Organization's Operations. Internal Audit is conducted on quarterly basis by the Internal Auditor of the Institution. The audit team is given access to all documents, correspondence, Books of Accounts, Office Orders and any other information related to financial transactions as deemed necessary by them. Internal Auditor of the Institution thoroughly verifies all Receipts, Payment vouchers and bills.

The Internal audit team separately provides:

1. Details of serious audit observations, such as ineligible expenses, major lapses in internal controls, procurement procedures not followed, incorrect information submitted for reimbursements, difference between cash drawn and expenditure reported, procedural lapse, accounting lapse, accounting books & records not maintained etc.
2. Observations that are not serious in nature, but nonetheless require attention. Internal Audit team should further provide:
  - o Comments and observations on the financial management records, systems and controls that were examined during the course of the review.
  - o Deficiencies and areas of weaknesses in systems and controls and recommendation for their improvement.
  - o Compliance with covenants in the financing agreement and comments, if any, on internal and external matters affecting such compliance.
  - o Any other matters that the auditor considers pertinent.

External Audit is conducted once in every year by the external agency – P.K.Nagarajan & Co, Coimbatore - Chartered Account appointed by the Management of the Institution as per rules prescribed by the Government. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. All Utilization Certificates to various grant giving agencies are also countersigned by the Chartered Accountant. The Audited statement is duly signed by the Management and Chartered Accountant. The Institution did not come across any audit objection during the preceding years.

<b>FY</b>	<b>Date of Audit</b>
2017-18	20.06.2017 to 25.06.2017
2018-19	27.08.2018 to 01.09.2018
2019-20	09.09.2019 to 14.09.2019
2020-21	20.10.2020 to 27.10.2020
2021-22	25.09.2021 to 28.09.2021