

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2018 – 19/02

Date: 3.10.2018

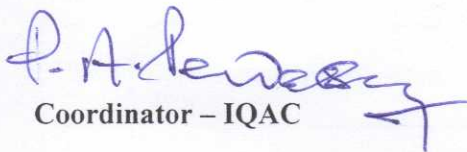
CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 12.10.2018 at Secretary's Conference Hall. All the members of the IQAC are requested to attend the meeting at 11.30 am. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. NIRF – 2019.
3. NBA reaccreditation for 4 departments.
4. AICTE approval, ANNA university affiliation – Processes.
5. Steps to receive more research grant from both private and government bodies.
6. Enhancing quality in R&D activities
7. Any other matters


Coordinator – IQAC


PRINCIPAL

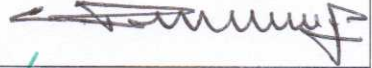
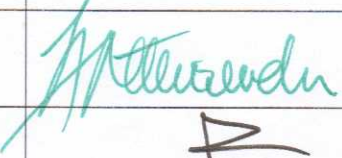


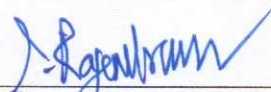

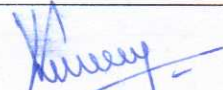

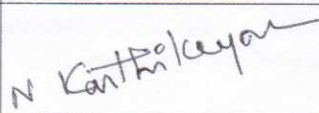

To: The Members concerned
Copy to: IQAC, MCET Office
Copy Submitted to: The Director (SA), The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting held on 12.10.2018

Attendance Sheet

S.No	Name	Designation	Signature
1.	Prof. C. Ramaswamy	Secretary, MCET	
2.	Dr. A. Rathinavelu	Principal	
3.	Mr.R.Manivannan	Principal, NPTC	
4.	Dr. P.A.Periasamy	Coordinator – IQAC	
5.	Mr.R.Ravikumar	General Manager – Operations Roots Multiclean Ltd.	Leave of absence
6.	Dr.I.Rajendran	HoD/Mech	
7.	Dr. S.Ramakrishnan	HoD/IT	
8.	Dr.V.Lakshminarayanan	Controller of Examination	
9.	Dr.K.Vijayakumar	HOD i/c /EIE	
10.	Mr. N. Karthikeyan	AP, Physics, IQAC	
11.	Mr.K.P.Janarthanan	Final Year BE Automobile. (15BAU040)	

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 12.10.2018 at Secretary's Conference Hall at 11.30 am

Members Present:

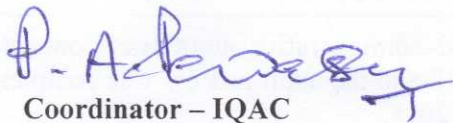
<u>Name</u>	<u>Designation</u>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. A. Rathinavelu	- Principal
Mr.R.Manivannan	- Principal, NPTC
Dr. P.A.Periasamy	- Coordinator-IQAC
Dr.I.Rajendran	- HoD/Mech
Dr. S.Ramakrishnan	- HOD/IT
Dr.V.Lakshminarayanan	- Controller of Examination
Dr.K.Vijayakumar	- HOD i/c /EIE
Mr. N. Karthikeyan	- AP, Physics, IQAC
Mr.K.P.Janarthan	- Final Year BE Automobile (15BAU040)

The following points were discussed:

1. Action taken on the minutes of previous meeting held on 22.6.2018 at Secretary's Conference Hall at 11.30 am.

S.No	Points Discussed	Action taken
a.	Academic year plan for the academic year 2018-19	IQAC team followed up the activities carried out by the academic departments as per the academic plan.
b.	Administrative and Academic Audit	The academic and administrative audit was conducted during August 2018 and the audit process was completed during September 2018.

S.No	Points Discussed	Action Plan	Target Date	Responsibility
2.	NIRF - 2019	IQAC – coordinator explained the MCET’s position in NIRF 2018. Committee members discussed the improvements to be made for NIRF 2019.	2 nd week of December 2018	Coordinator - IQAC
3.	NBA reaccrreditation for 4 departments	Principal explained the steps taken to submit Compliance report for NBA accreditation for 4 departments (EEE, ECE, Mechanical & CSE). Secretary instructed the Principal that the progress and follow-up activities should also be discussed in HoDs meeting.	End of December 2018	Principal
4.	AICTE approval, ANNA university affiliation – Processes.	IQAC – coordinator informed the routine processes of AICTE approval and Anna University affiliation. Secretary instructed the Coordinator, IQAC to ensure the details are to be submitted in time through the respective web portals	Routine activities	Coordinator - IQAC
5.	Steps to receive more research grant from both private and government bodies.	Principal explained the activities of R & D in all departments. He also informed about the steps to be initiated to receive research funds from various external agencies.	-	Coordinator R&D
6.	Enhancing quality in R&D activities	Secretary requested the Principal and Coordinator – IQAC to organise seminar and workshops for research scholars in recent tools.	Before the end of the academic year	Principal and Coordinator - IQAC
7.	Any other matters	Principal briefed about MHRD sponsored FDP on Foundation Program in ICT For Education (FDP101x) held at IIT-B remote centre from 3.8.2018 to 7.9.2018	-	-


Coordinator – IQAC


PRINCIPAL

To: The Members concerned
Copy to: IQAC, MCET Office
Copy Submitted to: The Director (SA), The Secretary