

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2017-18/01

Date: 11.07.2017

CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 15th July 2017 (Saturday) at Secretary's Conference Hall. All the members of the IQAC are requested to attend the meeting at 4 pm. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. First State EKKI Pumps & System Centre of Excellence to be established at MCET
3. NIA Diamond Jubilee Celebration and Two decade celebration of MCET
4. Students In-house project exhibition
5. MCET Alumni Grand Reunion 2002 (16.07.2017)
6. IQAC Composition for the year 2017-18
7. Academic Calendar 2017-18
8. Any other matters


PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 15th July 2017 at Secretary's Conference Hall at 4 pm

Members Present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. Ranga Palaniswamy	- Director (Student Affairs)
Dr. A. Rathinavelu	- Principal & Coordinator, IQAC
Dr.V.KovaiChelvan	- Sr. Vice President (HR), TVS Motors
Mr. P. Prabakaran	- Consultant, Quality Audit & Performance, Coimbatore
Dr.I.Rajendran	- HoD / Mech
Dr. A. Senthil Kumar	- HOD/EEE
Dr. A. Senthil Kumar	- AP (SS), Humanities
Mr. N. Karthikeyan	- AP, Physics, IQAC
Ms.C.Sindhu	- B.E. CSE II year (15BCS064)
Mr.S.Vignesh	- Alumni – B.E. CSE (2010-14)
Mr.S.Senthilkumar	- F/o, Ms. S. Anitha (14BEC029)

The following points were discussed:

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken of the previous meeting minutes	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 4.04.2017	-	-
2	First State EKKI Pumps & System Centre of Excellence to be established at MCET	Secretary explained the planned proposal and importance of establishing EKKI Pumps & System Centre of Excellence at MCET. It will help the students and staff to access the latest manufacturing technology and will see the work	Before Jan 2018	Principal

		alongside to research and solve many more real world precision and premium engineering challenges in the Pump industry. MoU will be signed with EKKI Pumps within 5 months.		
3	NIA Diamond Jubilee Celebration and Two decade celebration of MCET	<p>IQAC Committee members suggested the following points for celebration of NIA Diamond jubilee celebration and two decade celebration of MCET.</p> <ul style="list-style-type: none"> - Best alumni will be identified and recognized. - Students quality oriented best projects may be displayed for school students. - Alumni meet and their feedbacks may be received - Industry conclave may be conducted. 	September 2017 and January 2018	Principal and IQAC coordinator
4	Students In-house project exhibition	Best projects of the students are to be identified in all departments for in-house exhibition. Students are to be motivated to exhibit innovative product in the exhibition. The best projects may be awarded with certificate and cash. Department level coordinators will be nominated for the above process.	First week of January 2018	HoDs
5	MCET Alumni Grand Reunion 1998-2002 batch	Mr.Vignesh alumni explained the arrangements made for grand reunion of Alumni celebration which is scheduled on 16.07.2017 and its outcome.	16.07.2017	MCET Alumni Association

6	IQAC Composition for the year 2017-18	It was decided to renew the composition of IQAC for the Academic year 2017-18. Dr.P.A.Periasamy is identified as IQAC coordinator.	Within a month	Principal
7	Academic Calendar 2017-18	Committee members discussed the various activities of Academic calendar 2017-18 and its follow-up by IQAC.	Routine	IQAC Coordinator
8	Any other matters	IQAC coordinator explained the planning of various quality enhancement activities of IQAC and academic departments.	2017-18	IQAC Coordinator


PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 15th July 2017 at Secretary's Conference Hall at 4:00 pm

ACTION TAKEN REPORT

S.No	Action Plan	Action Taken
1	First State EKKI Pumps & System Centre of Excellence to be established at MCET	Reviewed the preliminary works for signing an MoU with EKKI Pumps & System Centre of Excellence at MCET by Admin team.
2	NIA Diamond Jubilee Celebration and Two decade celebration of MCET	<ul style="list-style-type: none">- NIA Diamond Jubilee Celebration was celebrated successfully on September 5th 2017 during campus day.- Two decade celebration of MCET is to be celebrated on Jan 4-6, 2018.- The MCET alumni meeting is scheduled on January 6th 2018 and the necessary works are done by Alumni association.- Department level coordinators were identified for selecting students quality oriented best projects for in-house exhibition.- CPG team is taking initiatives for Industry conclave which is scheduled on 5.01.2018.
3	Students In-house project exhibition	Department level coordinators are reviewing the process.
4	MCET Alumni Grand Reunion 2002	Reunion of Alumni meet (Batch 1998-2002) was celebrated successfully on 16.07.2017.

5	IQAC Composition for the year 2017-18	Composition of IQAC for the Academic year 2017-18 was renewed.
6	Academic Calendar 2017-18	Academic calendar was issued to all the students and staff members and follow-up activities are done by IQAC
7	Any other matters	IQAC coordinator and academic departments are taking quality enhancement activities through various programmes and audit.


PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary