

Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2016-17/04

Date: 30.3.17

CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 4th April 2017 at Secretary's Conference Hall. All the members of the IQAC are requested to attend the meeting at 3 pm. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. NBA Committee visit for fresh accreditation
3. Quality initiative in Teaching learning
4. Meetings of SCM, ACM and Result passing board meeting
5. Visit of Industry experts
6. Bridge course offered to industry collaborative programme
7. Anna University Autonomous Inspection Committee visit
8. Career development programme for students
9. R & D activities
10. Research centre for Civil Dept.
11. Orientation programme to staff and students
12. FDP and Guest lectures
13. Any other matters



Coordinator – IQAC



PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 4th April 2017 at Secretary's Conference Hall at 3 pm

Members Present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr.RangaPalaniswamy	- Director (Student Affairs)
Dr. M. Ramakrishnan	- Principal
Dr. A. Rathinavelu	- Coordinator-IQAC & Vice Principal, MCET
Dr.V..KovaiChelvan	- Sr. Vice President(HR), TVS Motors
Mr. P. Prabakaran	- Consultant, Quality Audit & Performance, Coimbatore
Mr. S. Vignesh	- Alumni, B.E. CSE
Mr. S. Senthil Kumar	- F/o, Ms. S. Anitha (14BEC029)
Dr. A. Senthil Kumar	- HOD/EEE
Dr.I.Rajendran	- HoD/Mech
Dr. A. Senthil Kumar	-AP(SS), Humanities, IQAC
Mr. N. Karthikeyan	- AP, Physics, IQAC
Mr.K.. Sanjay	- B.E. ICE – Final year
Ms. C. Sindhu	- B.E. CSE Second year

The following points were discussed:

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken of the previous meeting minutes	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 6.01.2017	-	-
2	NBA Committee visit for fresh accreditation	Principal informed the date of visit of expert committee from NBA visited for fresh accreditation of E&I, Civil, Auto. depts.. from 21.04.2017 to 23.04.2017. He also said that the IQAC will coordinate the activities of all departments and stakeholders meeting.	21.04.2017 to 23.04.2017.	IQAC, Civil, EIE and Auto dept.

3	Quality initiative in Teaching learning	Committee members discussed the quality initiative measures taken for improving the students learning and applying their minds in solving the problem. In this regard, industry expert suggested to organize orientation session on “Ethical Practices on No Copying Initiative” by OBE to all faculty members of MCET.	Third week of June 17	OBE
		Coordinator informed about the preparation of “Quality System Manual for OBE” and the training to the faculty members will be given in May / June by OBE.	May / June 2017	OBE
		An expert from TVS Motor will be invited for curriculum redesign process for circuit stream in June 2017.	June 2017	OBE
4	Meetings of SCM, ACM and Result passing board meeting	Principal informed about the Standing Committee Meeting and Academic Council Meeting which is scheduled on 03.05.2017 and 05.05.2017 respectively. He also said the innovative practices included in the curriculum.	03.05.2017 and 05.05.2017	CoE & Principal
5	Visit of Industry experts	Director and team of NITIE has planned to visit our college along with TVS team for industrial collaborative teaching learning process.	Second week of May 2017	OBE
6	Bridge course offered to industry collaborative programme	Principal informed the bridge course arranged for Two Day Workshop on “Design Bridge Courses for TVS - CEP - Lateral Entry Students”.	First week of May 2017	Principal

7	Anna University Autonomous Inspection Committee visit	Principal informed about the visit of inspection team from Anna University for Autonomous extension and the activities to be done by IQAC.	Before April 2017.	IQAC
8	Career development programme for students	“Career Opportunities in Multimedia job” will be arranged for IT students within end of April.	April ‘17	IT
9	R & D	Coordinator IQAC informed the external funding proposal submitted by the dept. of IT to CSIR - Extramural Research Scheme titled “Development of Wireless System using Machine Learning Technique for Epileptic Seizure Detection and Patient Monitoring”.	Awaiting for result	IT
10	Research centre for Civil Dept.	Secretary informed to Principal for taking necessary action to submit the application to Anna University for Civil research Centre to Guide/research in Ph.D / M.S at MCET.	Before June ‘17	Civil
11	Orientation programme to staff and students	Secretary requested the Principal for arranging orientation programme on Yoga and SKY Meditation to the teaching and non-teaching staff members was organized for staff members during summer vacation.	Second week of June ‘17	PS division
		He also said for conducting bridge for Lateral Entry B.E/B.Tech degree course for the AY:2017-2018 during first week of June 2017.	First week of June 2017.	Principal

12	FDP and Guest lectures	Coordinator – IQAC explained the following FDP and Guest lectures which are to be conducted in within another three months.		
		FDP on Casting by Mr. Sankar Das, Casting Expert, Chennai will be conducted from 04.05.17 to 05.05.17.	First week of May '17	Mech. Dept.
		PS-5 Course on Teamness and Interpersonal skills will be conducted by all academic departments.	first week of June.	PS division
		Two day FDP on Quality by Design and Process Optimization sponsored by Western Thomson India Chennai will be conducted during first week of June.	first week of June.	IITB i/c
		Workshop on “Patent Drafting” has been planned.	June '17	FDC
		FDP on "Quality by Design & Process Optimization" will be arranged for core and circuit stream.	June 17	Core dept.
		Training on “Servo Drive & Control using MLD & MTX” will be arranged.	May / June '17	EIE
		Seminar on “Plastics Engineering” will be arranged by Auto dept.	June '17	Auto.



Coordinator – IQAC



PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 4th April 2017 at Principal's Conference Hall at 3 pm

ACTION TAKEN REPORT

S.No	Action Plan	Action Taken
1	NBA Committee visit for fresh accreditation	The expert committee from NBA visited to MCET for fresh accreditation of E&I, Civil & Automobile departments from 21.04.2017 to 23.04.2017. IQAC coordinated the activities of all departments and stakeholders meeting.
2	Quality initiative in Teaching learning	Orientation Session on "Ethical Practices on No Copying Initiative" was organized from 19.06.17 – 21.06.17 was conducted by OBE division for all faculty members of MCET.
		Training on "Quality System Manual for OBE" was organized by OBE Division on 24.06.17
		Mr. P. Srinivasa Raagavan, Consultant, TVS Motor visited our college regarding curriculum redesign process for circuit stream on 12 th & 13 th June, 2017. EIE team members attended the meeting and strategic planning was done.
3	Meetings of SCM, ACM and Result passing board meeting	Principal informed about the Standing Committee Meeting and Academic Council Meeting which is scheduled on 03.05.2017 and 05.05.2017 respectively. 14 th Result Passing Board Meeting was held on 19.05.2017

4	Visit of Industry experts	Director and team of NITIE visited our college along with TVS team on 18.05.2017
5	Bridge course offered to industry collaborative programme	Two Day Workshop on “Design Bridge Courses for TVS - CEP - Lateral Entry Students” was organized by OBE section from 09.05.2017 to 10.05.2017.
6	Anna University Autonomous Inspection Committee visit	Anna University Autonomous Inspection Committee visited our college 27.04.2017.
7	Career development programme for students	Guest Lecture on “Career Opportunities in Multimedia” by Mr. Kovendan, Media Head, VConnect Multimedia, Coimbatore was conducted by IT dept. on 19.04.2017
8	R & D	A grant of RSs.6.53 lakhs from Council of Scientific and Industrial Research (CSIR) - Extramural Research Scheme was sanctioned for the title “Development of Wireless System using Machine Learning Technique for Epileptic Seizure Detection and Patient Monitoring” to Dr.S.Ramakrishnan, Prof. & Head, Principal Investigator on 16.05.2017. The duration of the research is one year.
9	Research centre for Civil Dept.	Civil department submitted application to Anna University for research Centre to Guide/research in Ph.D / M.S at MCET.
10	Orientation programme to staff and students	Orientation Session on Yoga and SKY Meditation was organized for staff members for three days from 15.06.17 to 17.06.17 by Yoga division at MCET. 20 teaching and non-teaching staff members of MCET benefitted.
		Orientation Programme and Bridge Courses for Lateral Entry B.E/B.Tech degree course for the AY:2017-2018 was conducted on 14.06.2017

11	FDP and Guest lectures	Faculty development program on Casting by Mr. Sankar Das, Casting Expert, Valeo, Chennai was arranged at IIT B- Remote Centre, MCET from 04.05.17 to 05.05.17. 6 Mech. faculty members benefitted.
		Two days pre-workshop on PS-5 Course on Teamness and Interpersonal skills for 23(Internal) faculty members was conducted from 13.06.17 to 14.06.17 by CSE dept.
		Two day FDP on Quality by Design and Process Optimization sponsored by Western Thomson India Chennai was conducted from 01.06.17 to 02.06.17. 25 faculty members benefitted.
		Three days' Workshop on "Patent Drafting" was organized from 28.06.17 to 30.06.17.
		Two days Faculty Development Program "Quality by Design & Process Optimization" was organized at IITB remote Centre-MCET from 1.6.2017 to 2.6.2017. 25 faculty members from Mech and EIE participated.
		Training on "Servo Drive & Control using MLD & MTX" by Mr.Milind Tavare, Assistant Manager, Bosch-Rexroth, BLR Bosch-Rexroth Regional Centre-MCET as conducted from 15.06.17 to 16.06.17. 4 EIE faculty benefitted.
		Two days FDP on Plastics Engineering by Mr. N.Krishnamoorthy, Knowledge & Innovation Manager, Valeo Plastics Expert was organized by Auto. Dept. from 08.06.2017 to 09.06.2017.



Coordinator – IQAC



PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary