

Internal Quality Assurance Cell

MCET/IQAC/Meeting/2014-15/04

Date: 25.03.2015

CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 28th March 2015 at Principal's Conference Hall. All the members of the IQAC are requested to attend the meeting at 2:30 pm. The points to be discussed in the meeting are as follows:

AGENDA:

1. Action taken of the previous meeting minutes
2. Analysis of Alumni and Parents Feedback
3. E-feedback from students
4. Submission of feedback reports
5. Submission of filled questionnaire to SIIP Award
6. NAAC AQAR report 2014-15
7. NIA Newsletter
8. STTP on "Environmental Studies"
9. Pedagogy workshop / seminar
10. Quality Initiative through ICT
11. Career Guidance programme
12. Upgrade of latest technologies through invited lectures.
13. MoU between MCET and M/s. Assistanz Technologies Private Limited
14. Inauguration of Study International Academy (SIA)
15. Quality enhancement through Community development research projects.
16. Fifth National Conference on "Computing and Communication" (NCCC'15)
17. AICTE sponsored Faculty Development Programme
18. National Conference on Materials and Mechanical Engineering
19. Board of Studies meeting
20. ISTE STTP on Introduction to Design of Algorithms
21. Any other matters



Coordinator – IQAC



PRINCIPAL

To: The Members concerned through E-mail
Copy to: IQAC, MCET Office
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 28th March 2015 (Saturday) at Principal's Conference Hall at 2:30 pm

Members Present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr.RangaPalaniswamy	- Director (Student Affairs)
Dr. M. Ramakrishnan	- Principal
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC
Mr. P. Prabakaran	- Consultant, Quality Audit & Performance, Coimbatore
Mr.SreehariParameswaran	-Alumni – B.E. CSE (1998-2002), Tech. Mgr, CTS
Dr.A.Senthil Kumar	- HOD/EEE
Dr.S.Ramakrishnan	- HoD/IT
Mr. A. Senthil Kumar	- Lecturer, IQAC
Mr. J. ShafeequeSuhail	- B.E.ICE Final year
Ms.V.Jayalakshmi	- B.E.CSE Final year

The following points were discussed:

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken of the previous meeting minutes	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 22.01.2015	-	-
2	Analysis of Alumni and Parents Feedback	It is decided to inform the HoDs to submit feedbacks analysis report of alumni and parents collected during graduation day function held on 31.01.2015.	End of this month	HoDs

3	E-feedback from students	E-feedback from students about faculty members for the even semester of 2014-15 has to be obtained and before 27th April 2015 for Second and third years. In this regard, a meeting may be arranged for the exam cell coordinators and the secretarial assistants of all the academic departments on 15 th April 2015	15.4.15	HoDs
4	Submission of feedback reports	It is also decided to collect and submit the consolidated e-feedback report of first year Students about their faculty members on or before 27 th May 2015 to the Principal.	27.05.15	IQAC
5	Submission of filled questionnaire to SIIP Award	Considering the college strength from the perspective of industry-institute interaction and the active works in the number of centres of excellence, it has been decided to apply for 3 rd National Lever Summit on Sustainable Institute Industry Partnership SIIP Award – 2015, organized by SEED, Tamil Nadu.	End of this month	IQAC
6	NAAC AQAR report 2014-15	It is decided to prepare and submit NAAC AQAR Report on or before 01.07.2015 to the management for approval. In this regard, details have to be collected from the departments/sections on or before 15.06.2015	1.7.15	IQAC
7	NIA Newsletter	It is decided to expedite the compilation of data for NIA News Letter for the Academic year 2014-15 on or before 1 st June 2015.	1.6.15	IQAC

8	STTP on “Environmental Studies”	Two-Week ISTE STTP on “Environmental Studies” will be organized. Participants are to be identified by Nodal officer.	2-12, June 2015	Core stream & S & H
9	Pedagogy workshop / seminar	Team members suggested to organize an internal special lecture on “Teaching Learning Methodologies” by interested faculty in their departments. It should be communicated in the HoDs meeting.	Next HoDs meeting	All depts
10	Quality Initiative through ICT	A workshop on “Digital India Week Initiative (e-Yantra)” will be organized by the department of CSE at IIT-B Remote Centre,	First week of July	CSE
		“Training on Inpods software” was organized by the department of CSE at IIT-B Remote Centre,.	Second week of July	All depts.
11	Career Guidance programme	Mr. Yuvabharath, Soliton Technologies & Mr. Hariharasudhan, Senior System Engineer, Infosys Ltd will address the final year students.	Last week of June	CSE
		An insight of recruitment process by Mr. Arun (HR) Infosys, Chennai will be organized by CPG division.	2.7.15	CPG
		A seminar on “Opportunities in IT Industry” by Mr. E.William, Team Lead, Micro Land, Bangalore will be organized	10.7.15	IT Stream
		“Highlighted the opportunities for Fresh Engineering Students at Unilogic” by Mr.Senthilkumar (CEO) Unilogic Technologies, Coimbatore will be conducted.	Second week of July	CPG

12	Upgrade of latest technologies through invited lectures.	Workshop related to “Web Application Development using.NET” will be organized by IT Stream departments.	Second week of July	IT Stream
		“WEKA Tool” related workshop may be conducted for IT stream students.	Third week of July	IT Stream
		A workshop on “Writing Skills” is required for students. English dept. was requested to organize the above.	Ma y / June	English
13	MoU between MCET and M/s. Assistanz Technologies Private Limited	AnMoU will be signed between MCET and M/s. Assistanz Technologies Private Limited on 29.06.2015 for placements, internships, training to faculty members and students for a period of 5 years.	29.06.2015	CPG
14	Inauguration of Study International Academy (SIA)	Study International Academy (SIA)SIA centre will be inaugurated at MCET campus with realistic Vision of a team of members with rich expertise in the field of Overseas education for more than a decade. It assists the aspiring students to pursue education in overseas Educational Institutions. It offers complete solution to chart students career in the right path.	29.06.2015	CPG

15	Quality enhancement through	Research in Solar & Wind hybrid will be improved and EEE department should take necessary initiatives for implementation of renewable energy system inside the campus.	Routine activities	EEE
	Community development research projects.	A research project titled “Rural Women Technology Park, Pollachi, Coimbatore District, Tamil Nadu” applied for Science and Technology, Science for Equity Empowerment & Development (SEED) Division, New Delhi will be helpful for enhancement of Community development programmes.	End of this academic year	Mech
16	Fifth National Conference on “Computing and Communication” (NCCC'15)	HoD-EEE informed the Fifth National Conference on “Computing and Communication” (NCCC'15) organizing by circuit stream.	18.4.2014	Circuit Stream
17	AICTE sponsored Faculty Development Programme	IQAC coordinator informed AICTE sponsored Faculty Development Programme on “Processing and characterization of composite materials” which is scheduled from 20.04.2015 to 03.05.2015.	20.04.2015 to 03.05.2015	Core stream
18	National Conference on Materials and Mechanical Engineering	IQAC coordinator informed 3rd National Conference on Materials and Mechanical Engineering (NCMME2015) which is going to organized by Mechanical department.	10.04.2015 to 11.04.2015	Mech. Dept.

19	Board of Studies meeting	Principal informed the 5 th Board of Studies meeting scheduled during first week of May '15. The objective of the meeting was to deliberate on & finalize the curriculum & syllabus for First Year B.E (2014 Regulation & electives for M.E course of 2014 Regulation)	May 2015	CoE & All HoDs
20	STTP on Introduction to Design of Algorithms	Vice Principal informed two week ISTE STTP on Introduction to Design of Algorithms sponsored by IIT Kharagpur.	Last week of May 2015	CSE



Coordinator – IQAC



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Pollachi 642 003**

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 28th March 2015 at Principal's Conference Hall at 2:30 pm

ACTION TAKEN REPORT

S.No	Action Plan	Action Taken
1	Analysis of Alumni and Parents Feedback	It is decided to inform the HoDs to submit feedbacks analysis report of alumni and parents collected during graduation day function held on 31.01.2015.
2	E-feedback from students	E-feedback from students about faculty members for the even semester of 2014-15 has to be obtained and before 27th April 2015 for Second and third years. In this regard, a meeting may be arranged for the exam cell coordinators and the secretarial assistants of all the academic departments on 15 th April 2015
3	Submission of feedback reports	It is also decided to collect and submit the consolidated e-feedback report of first year Students about their faculty members on or before 27 th May 2015 to the Principal.
4	Submission of filled questionnaire to SIIP Award	Considering the college strength from the perspective of industry-institute interaction and the active works in the number of centres of excellence, it has been decided to apply for 3 rd National Lever Summit on Sustainable Institute Industry Partnership SIIP Award – 2015, organized by SEED, Tamil Nadu.
5	NAAC AQAR report 2014-15	It is decided to prepare and submit NAAC AQAR Report on or before 01.07.2015 to the management for approval. In this regard, details have to be collected from the departments/sections on or before 15.06.2015
6	NIA Newsletter	It is decided to expedite the compilation of data for NIA News Letter for the Academic year 2014-15 on or before 1 st June 2015.

7	STTP on “Environmental Studies”	Two-Week ISTE STTP on “Environmental Studies” was organised by Science & Humanities, Civil, Mechanical, Automobile engineering department during 2-12, June 2015. 14 faculty members benefitted.
8	Pedagogy Programme	A special lecture on “Teaching Learning Methodologies” by Mr.K.Balasamy, AP, IT, MCET for 15 faculty members was organized by Department of IT on 20th June 2015.
9	Quality Initiative through ICT	A workshop on “Digital India Week Initiative (e-Yantra)” was organized by the department of CSE at IIT-B Remote Centre, MCET on 03.07.2015. 25 faculty members benefitted.
		“Training on Inpods software” was organized by the department of CSE at IIT-B Remote Centre, MCET on 10.07.2015 & 13.07.2015. 45 internal faculty members benefitted.
10	Career Guidance programme	Interaction with 100 final year students in the aspect of placement by Mr. Yuvabharath, Soliton Technologies & Mr. Hariharasudhan, Senior System Engineer, Infosys Ltd. was organized by the department of CSE, MCET on 27.06.2015.
		An insight of recruitment process by Mr. Arun (HR) Infosys, Chennai was organized by the Career Planning Guidance division, MCET on 2.07.2015. 600 students benefitted the same.
		A seminar on “Opportunities in IT Industry” by Mr. E.William, Team Lead, MicroLand, Bangalore was organised during the inauguration of Digiflash – As association of CSE department on 10.07.2015. 60 students benefitted.
		“Highlighted the opportunities for Fresh Engineering Students at Unilogic” by Mr.Senthilkumar (CEO) Unilogic Technologies, Coimbatore on 14.07.2015.

11	Upgrade of latest technologies through seminar and workshop	<p>A two day workshop on “Web Application Development using.NET” by Mr. J. Mohankumar, Project Manager, B-Works Technologies, Bangalore was conducted by the department of IT on 10th and 11th July, 2015. 48 pre final year IT stream students and 55 external participants took part in this workshop.</p> <p>Hands-on Training on “WEKA Tool” was conducted by the department of IT, MCET on 17th July, 2015. 30 prefinal year students participated.</p> <p>A workshop on “Writing Skills” was organised by the department of English during 17-18 June, 2015. 45 faculty members from all the departments participated in the workshop.</p>
12	MoU between MCET and M/s. Assistanz Technologies Private Limited	A MoU was signed between MCET and M/s. Assistanz Technologies Private Limited on 29.06.2015 for placements, internships, training to faculty members and students for a period of 5 years
13	Inauguration of Study International Academy (SIA)	Inauguration of Study International Academy (SIA)SIA centre o29.06.2015n at MCET campus with realistic Vision of a team of members with rich expertise in the field of Overseas education for more than a decade. It assists the aspiring students to pursue education in Overseas Educational Institutions. It offers complete solution to chart students career in the right path.

14	Quality enhancement through Community development research projects.	<p>Under research in Solar & Wind hybrid system, the department of EEE has installed "1.4kW Solar Mill" (solar & wind hybrid systems) for an amount of Rs.1,30,000/-.</p> <p>A research project titled "Rural Women Technology Park, Pollachi, Coimbatore District, Tamil Nadu" sponsored by the department of Science and Technology, Science for Equity Empowerment & Development (SEED) Division, New Delhi (DST Ref. No.: SSD/WS/058/2012/C dated 23rd July 2015) is carried out with the following objectives:</p> <ul style="list-style-type: none"> • Production of Virgin Coconut Oil (VCO) and Value-added Products from its By-Products. • Minimal Processing of Ready-to-Cook (RTC) Fresh-cut Vegetables. <p>An amount of Rs.38,42,397 was sanctioned on 7.10.2015 for a period of three years.</p>
15	Fifth National Conference on "Computing and Communication" (NCCC'15)	Fifth National Conference on "Computing and Communication" (NCCC'15) was conducted by circuit stream on 18.4.2015. 32 external staff members and research scholars participated.
16	AICTE sponsored Faculty Development Programme	AICTE sponsored Faculty Development Programme on "processing and characterization of composite materials" was organized from 20.04.2015 to 03.05.2015. 70 staff members from internal and external participated.
17	National Conference on Materials and Mechanical Engineering	3rd National Conference on Materials and Mechanical Engineering (NCMME2015) was organized by Mechanical department from 10.04.2015 to 11.04.2015. 50 staff members from internal and external participated.

18	Board of Studies meeting	Fifth Board of Studies meeting was conducted on during first week of May '15. The objective of the meeting was to deliberate on & finalize the curriculum & syllabus for First Year B.E (2014 Regulation & electives for M.E course of 2014 Regulation)
19	STE STTP on Introduction to Design of Algorithms	Two week ISTE STTP on Introduction to Design of Algorithms sponsored by IIT Kharagpur was organized in IIT-B Remote Centre- MCET by CSE dept. from 25.05.2015 to 30.05.2015. 20 staff members benefitted.



Coordinator – IQAC



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