

**Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003**

**Internal Quality Assurance Cell**

MCET/IQAC/Meeting/2014-15/03

Date: 19.01.2015

**CIRCULAR**

**Sub: IQAC Meeting – Intimation to the Members of IQAC**

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An Internal Quality Assurance Cell (IQAC) meeting is arranged on 22<sup>nd</sup> January 2015 at Secretary's Conference Hall. All the members of the IQAC are requested to attend the meeting at 3:00 pm. The points to be discussed in the meeting are as follows:

**AGENDA:**

1. Action taken of the previous meeting minutes
2. Feedback from Alumni and Parents
3. Students career guidance activities
4. National level inter-collegiate students technical symposium
5. Exhibiting students talent and innovation through Students club and Professional bodies
6. Motivational workshop to students
7. Workshops and Training programme to students in advanced tools
8. Career Planning and Guidance (CPG) Services & Academic-Corporate Relations Initiatives
9. Enhancing quality of activities through ERP system
10. Industry experts visit to MCET-Centre of Excellences.
11. Professional skill program
12. Teaching learning seminar by Professor from Foreign University Any other matters
13. Any other matters



**Coordinator – IQAC**



**PRINCIPAL**

To: The Members concerned through E-mail  
Copy to: IQAC, MCET Office  
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology,  
Pollachi 642 003**

**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of IQAC meeting held on 22<sup>nd</sup> January 2015 at Secretary's Conference Hall at 3:00 pm**

Members Present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr.RangaPalaniswamy	- Principal
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC
Mr.KovaiChelvan	- Sr. Vice President(HR), TVS Motors
Mr. P. Prabakaran	- Consultant, Quality Audit & Performance, Coimbatore
Dr.A.Senthil Kumar	- HOD/EEE
Dr.S.Ramakrishnan	- HoD/IT
Mr. A. Senthil Kumar	- Lecturer, IQAC
Mr. J. ShafeequeSuhail	- B.E.ICE Final year
Ms.V.Jayalakshmi	- B.E.CSE Final year

The following points were discussed:

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken of the previous meeting minutes	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 5 <sup>th</sup> November 2014.	-	-
2	Feedback from Alumni and Parents	Coordinator-IQAC informed the collection of feedback from Parents and Alumni on 31 <sup>st</sup> January 2015 during graduation day.	31.1.15	All HoDs
3	Students career guidance activities	Secretary informed about the signing of MoU with Career Zone on 19 <sup>th</sup> February 2015. A full time office will be opened to guide the students for their higher studies	19 <sup>th</sup> February 2015.	CPG

4	National level inter-collegiate students technical symposium	<p>Principal informed about the national level technical symposium “<i>MCET TECHSYM</i>” which is scheduled to be conducted on 14<sup>th</sup> March 2015. Team members discussed the various activities of Students events and participation from various colleges.</p> <p>An inter-collegiate literary fest DHURYA-2K15 is scheduled to be conducted on March 2015.</p> <p>Reading Carnival 2015 from 23<sup>rd</sup> February 2015 to 27<sup>th</sup> February 2015 was discussed.</p>	Feb 2015	Director (SA)
5	Exhibiting students talent and innovation through	HoD-EEE explained the third edition of intra-collegiate project and expo – ROBOTRON v3.0 for II year and III year students which will be conducted by RLDC.	March 2015.	Circuit Stream
	Students club and Professional bodies	III Art and Craft exhibition “SITHARALKAL” by Fine arts club was discussed.	Feb 2015	Director (SA)
		Carnival cultural event by fine arts club and activities were discussed.		
6	Motivational workshop to students	A motivational workshop BHASHAN-2K15 will be organized for students of our college. The selection of chief guest was discussed.	7th February 2015	Director (SA)
7	Workshops and Training programme to students in advanced tools	HoD-EEE informed about the plan to conduct Hands on Training on ARDUINO Programming” and workshop on “Custom Analog IC design using CADENCE EDA”	27.02.2015	EEE
			Feb 18 <sup>th</sup> and 19 <sup>th</sup>	EEE

	Workshops and Training programme to students in advanced tools	HoD-IT informed the arrangements of Hands on Training in “PHP & MySQL by IT Stream on 20.02.2015.	20.02.2015	HoD-IT
		HoD-EEE informed the one day seminar on Electromagnetic Compatibility (EMC) - Education, Industrial and Research Perspectives which is going to be organized by IEEE.	Last week of March 2015	IEEE - MCETchapter
8	Career Planning and Guidance (CPG) Services & Academic-Corporate Relations Initiatives	Secretary informed the schedule of conducting Student Talent Enhancement Program (STEP) to I & II Year students organizing by Career Planning and Guidance (CPG) Division.	February 2015	CPG
9	Enhancing quality of activities through ERP system	Coordinator-IQAC informed about the EasyEdu software for maintaining students’ attendance and also for examinations work.	Routine activities	CIBIE
10	Industry experts visit to MCET-Centre of Excellences.	Industry experts visit to various centres of excellences of our colleges for appraising the facilities and witness the component testing and services was discussed.	Routine activities	All HoDs
11	Professional skill program	Kayakalpa yoga program will be organized during February 2014 for Iyear B.E/B.Tech students.	February 2014	PS Division

12	Teaching learning seminar by Professor from Foreign University	Teaching Learning Seminar Series II by Mr. John Rymer, University of Calgary for Faculty members of MCET was discussed.	Before February 2015	FDC
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**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of IQAC meeting held on 22<sup>rd</sup> January 2015 at Secretary's Conference Hall at 3:00 pm**

**ACTION TAKEN REPORT**

S.No	Action Plan	Action Taken
1	Feedback from Alumni and Parents	The feedback from Parents and Alumni was collected during 13 <sup>th</sup> Graduation Day celebrated on 31 <sup>st</sup> January 2015.
2	Students career guidance activities	An MoU has been signed with Career Zone on 19 <sup>th</sup> February 2015. A full time office was opened to guide the students for their higher studies
3	National level inter-collegiate students technical symposium	<p>A national level technical symposium “<i>MCET TECHSY</i>” was organised on 14<sup>th</sup> March 2015. Students from various colleges were presented their papers and exhibited their talents in various technical events.</p> <p>Day 1 (13.3.2014) Project Presentation—6 Projects Wash out-----15 Teams All Terrain Robot----6 Teams Paper Presentation---13 papers</p> <p>Day 2 (14.3.2014) Excitron 2k15-----10 Teams Robo Soccer-----6 Teams</p> <p>An inter-collegiate literary fest DHURYA-2K15 was organised and more than 100 students from various colleges participated. Dhurya was a cluster of five events which tested both communication skill and IQ of the students. The overall championship was won by IRTT College, Erode.</p> <p>Reading Carnival 2015 (from 23<sup>rd</sup> February 2015 to 27<sup>th</sup> February 2015) was organized by Central Library. All students of MCET participated the programme.</p>

4	Exhibiting students talent and innovation through Students club and Professional bodies	Third edition of Project and expo – ROBOTRON v3.0 for II year and III year students conducted by RLDC on 6.3.2015
		III Art and Craft exhibition “SITHARALKAL” by Fine arts club on 10.03.2015
		Carnival cultural event by fine arts club on 23.3.2015.
5	Motivational workshop to students	On 7th February 2015 a motivational workshop BHASHAN-2K15 was organised and students of our college were participants. The speakers were Mr. Balaji, the Correspondent of Shanthi Schools and Mr. Senthil Kumar, Coordinator - Vivekananda Kendra Kanyakumari. They spoke on the role of youth in modern India. The response from the audience was overwhelming and everyone felt that their words were very valuable.
6	Workshops and Training programme to students in advanced tools	Hands on Training on ARDUINO Programming” was conducted by EEE on 27.02.2015 and around 28 external and 12 internal participants benefitted.
		The workshop on “Custom Analog IC design using CADENCE EDA was conducted by EEE on Feb 18 <sup>th</sup> and 19 <sup>th</sup> and 21 participants from various colleges attended.
		Custom Analog IC Design Using CADENCE EDA sas organized by ASIC Center, MCET from 18.02.2015 to 19.02.2015. 21 staff members benefitted.
		Hands on Training in “PHP & MySQL was organized by IT Stream on 20.02.2015. 69 external participants participated on 21.02.2015 and 60 internal students participated on 20.02.2015.
		One day seminar on Electromagnetic Compatibility (EMC) - Education, Industrial and Research Perspectives was organized by IEEE EMC Society Madras Chapter on 28.03.2015. 36 students benefitted.

7	<p>Career Planning and Guidance (CPG) Services &amp; Academic-Corporate Relations Initiatives</p>	<p>The Career Planning and Guidance (CPG) Division comprising of Training Cell, Language Learning Centre, Placement Cell, Higher Studies Cell, Centre for innovation, Business Incubation and Entrepreneurship (CIBIE) is functioning as a student centric body to guide and prepare the students for their chosen career path.</p> <p>CPG organized Student Talent Enhancement Program (STEP) to I &amp; II Year students when they enter their II &amp; IV semesters. Senior professionals and executives from various industries were invited to interact with the students from the respective streams. STEP served to elucidate the business dynamics, current industry practices and their expectations from the freshly graduated Engineers and how they could acquire the relevant skills during their four years of study in the college.</p> <p>Around 1800 internal students from both first and second year benefitted.</p> <p>Accordingly STEP orientations were organized as under:</p> <table border="1" data-bbox="641 1171 1398 1581"> <thead> <tr> <th>Stream</th> <th>2<sup>nd</sup> (4<sup>th</sup> Semester)</th> <th>1<sup>st</sup> (2<sup>nd</sup> Semester)</th> </tr> </thead> <tbody> <tr> <td>Core Stream (Mech/Auto/Civil)</td> <td>10 Feb' 15 (Tuesday)</td> <td>17 Feb' 15 (Tuesday)</td> </tr> <tr> <td>Circuit Stream (EEE/ECE/E&amp;I/ICE)</td> <td>11 Feb' 15 (Wednesday)</td> <td>18 Feb' 15 (Wed)</td> </tr> <tr> <td>IT Stream (CSE/IT/MCA)</td> <td>12 Feb' 15 (Thursday)</td> <td>19 Feb' 15 (Thurs)</td> </tr> </tbody> </table>	Stream	2 <sup>nd</sup> (4 <sup>th</sup> Semester)	1 <sup>st</sup> (2 <sup>nd</sup> Semester)	Core Stream (Mech/Auto/Civil)	10 Feb' 15 (Tuesday)	17 Feb' 15 (Tuesday)	Circuit Stream (EEE/ECE/E&I/ICE)	11 Feb' 15 (Wednesday)	18 Feb' 15 (Wed)	IT Stream (CSE/IT/MCA)	12 Feb' 15 (Thursday)	19 Feb' 15 (Thurs)
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8	<p>Enhancing quality of activities through ERP system</p>	<p>CIBIE created an EasyEdu software for maintaining students' attendance and also for examinations work. They are working for giving quality of ERP system covering major process areas.</p>												
9	<p>Industry experts visit to MCET-Centre of Excellences.</p>	<p>Mr. Prashant Tambe, Assistant Manager-Vehicle dynamics R&amp;D division and Mr. Nishant Mohan Pharane, Manager-Suspension &amp; steering Design Department, Maruti Suzuki India Ltd visited to MCET for appraising the CDAT Testing facilities and witness the component validation testing on 30.01.2015.</p>												



10	Professional skill program	Kayakalpa yoga program was organized during February 2014 for Iyear B.E/B.Tech students
11	Teaching learning seminar by Professor from Foreign University	Teaching Learning Seminar Series II was conducted by Mr.JohnRymer, University of Calgary. Faculty members of MCET benefitted.



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