

**Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003**

**Internal Quality Assurance Cell**

MCET/IQAC/Meeting/2013-14/09

Date: 25.03.2014

**Circular**

**Sub: IQAC Meeting – Intimation to the Members of IQAC**

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An Internal Quality Assurance Cell (IQAC) meeting is arranged on 28<sup>th</sup> March 2014 at Principal's Conference Hall. All the members of the IQAC are requested to attend the meeting at 4:00 pm. The points to be discussed in the meeting are as follows:

**Agenda**

- 1) Action taken report of previous meeting
- 2) Pedagogical training on teaching learning process
- 3) UTLP Practitioner Training Program
- 4) Curriculum planning workshop by industry experts
- 5) IITB Sponsored workshop
- 6) Students Internship
- 7) Feedback from stakeholders
- 8) Any other matters



**Coordinator – IQAC**



**PRINCIPAL**

To: The Members concerned through E-mail  
Copy to: IQAC, MCET Office  
Copy Submitted to: The Directors, The Secretary

**Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003**

**Internal Quality Assurance Cell**

Minutes of IQAC meeting held on 28<sup>th</sup> March 2014 at Principal's Conference Hall at 4:00 pm

Members Present:

The following members were present:

<i>Name</i>	<i>Designation</i>
Prof. C. Ramaswamy	- Secretary, MCET
Dr. S. Vijayarangan	- Director (Academic)
Dr.RangaPalaniswamy	- Director (Student Affairs)
Dr. M. Ramakrishnan	- Principal
Dr. A. Rathinavelu	- Vice Principal, MCET
Mr. A. Srinivasan	- Coordinator / IQAC
Mr.KovaiChelvan	- Sr. Vice President(HR), TVS Motors, Harita, Hosur
Dr.I.Rajendran	- HoD/Mech
Mr. A. Senthil Kumar	- Lecturer, IQAC
Mr. K.K. Anand Kumar	- B.E. EEE Final year

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken report of previous meeting	Coordinator-IQAC explained the action taken report of the previous IQAC meeting held on 20.02.2014	-	-
2	Pedagogical training on teaching learning process	Pedagogical training on teaching learning process will be conducted at MCET from May 19th, 2014 to June 6th, 2014. Dr. John Rymer, University of Alberta, Canada has accepted to conduct this workshop.	Last two week of May and first week of June 2014	IQAC

3	UTLP Practitioner Training Program	“UTLP Practitioner Training Program” will be conducted by MCET-Mission 10X Technology Learning Centre (MTLC). Senior faculty members of MCET will be the participants.	Last week of May 2014	CSE
4	Curriculum planning workshop by industry experts	A workshop on “Systems Approach for Curriculum Planning” by Mr. V. Kovaichelvan, Senior Vice President, HR, TVS will be arranged to the Senior faculty members of the MCET.	17.04.2014.	IQAC
5	IITB Sponsored workshop	IITB sponsored two weeks ISTE workshop on “Fluid Mechanics” under the NMEICT, MHRD, New Delhi was discussed.	Last week of May 2014	Mech dept.
6	Students Internship	Third year students internship during semester vacation was discussed.	Routine activities	HoDs
7	Feedback from stakeholders	Feedback from students, parents, alumni and employers were discussed and results of analysis of feedbacks were discussed and necessary steps will be taken based on the reports.	Routine activities	Principal



**Coordinator – IQAC**



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**INTERNAL QUALITY ASSURANCE CELL**

Minutes of IQAC meeting held at 04:00 pm on 28<sup>th</sup> March 2014

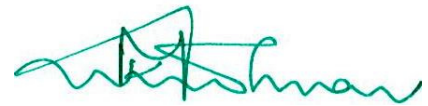
**ACTION TAKEN REPORT**

S.No	Action Plan	Action Taken
1	Pedagogical training on teaching learning process	Workshop on Teaching-learning series and Pedagogic training was conducted from 19.05.2014 to 06.06.2014. Dr. John Rymer, University of Alberta, Canada was the resource person. All the Heads of the departments and senior faculty members participated in the training programme.
2	UTLP Practitioner Training Program	“UTLP Practitioner Training Program” was inaugurated at MCET and organized by MCET-Mission 10X Technology Learning Centre (MTLC) on 26 <sup>th</sup> May 2014. The training program was conducted from 26 <sup>th</sup> May to 29 <sup>th</sup> May 2014 and senior faculty members took part in the program.
3	Curriculum planning workshop by industry experts	A workshop on “Systems Approach for Curriculum Planning” by Mr. V. Kovaichelvan, Senior Vice President, HR, TVS was conducted to the Senior faculty members of the MCET on 17.04.2014.
4	IITB Sponsored workshop	IITB sponsored two weeks ISTE workshop on “Fluid Mechanics” under the NMEICT, MHRD, New Delhi was conducted by Indian Institute of Technology, Kharagpur at IIT - Bombay Remote Center, MCET from 20.05.2014 to 30.05.2014. 33 faculty members got benefitted

5	Students Internship	List of Industries and Students visit for Internship was monitored by the concerned departments.
6	Feedback from stakeholders	All departments were received feedbacks from stakeholders in prescribed formats.



**Coordinator – IQAC**



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