

Instruction to the Graduate:

- I. During Graduation day ceremony, Mobile Phones are strictly prohibited inside the function hall.
- II. Official photographer is nominated to take the photos and full coverage video of Graduation day ceremony.
- III. Graduates can receive 12X8” wide coverage photo of receiving degree from the Chief Guest with dignitaries (print only) by paying Rs.130/- to the Photographer. An addition of Rs.50/- to be paid if student wants to receive photo through courier.
- IV. Graduates are instructed to pay the photography charge while receiving their robe before commencement of the function.
- V. Contact address of the Photographer
Aalayam Studio,
NPTC-MCET Campus,
Udumalai Main Road, Pollachi.
Contact: +91 9626465000
Email: aalayamstudio@gmail.com

Letter of Confirmation

From	To
Student Name :	The Principal
Roll No. :	Dr. Mahalingam College of Engg.&Tech.
Branch :	Pollachi – 642 003

Sir,

Sub: Confirmation to take part in the graduation day ceremony – reg.

- | | |
|--------------------------|--|
| <input type="checkbox"/> | <ul style="list-style-type: none">➤ I will attend the graduation day ceremony to be held on 29th July 2017.➤ I will register before 9.00 am on 29th July 2017, failing which I will not be able to receive the degree certificate during the ceremony.➤ My family members 1/2 / 3 / 4 will accompany me.➤ I know that Children below 12 are not allowed inside the ceremony hall. |
| <input type="checkbox"/> | <ul style="list-style-type: none">➤ I will not able to attend the graduation day ceremony➤ I will collect the degree certificate on a later date. |

(Tick the relevant box)

Thanking you,

Yours faithfully,

Date:

Station: